School-Level Communicable Disease Management Plan

CRESWELL
SCHOOL DISTRICT 40

School/District/Program Information

District or Education Service District Name and ID: Creswell School District 40 / 2086

School or Program Name: Creslane Elementary School

Contact Name and Title: Amy Halley, Principal

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Table 1.



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Plan Types	Hyperlinks and Descriptions
School District Communicable Disease Management Plan OAR 581-022-2220	Creswell School District (CSD) partners with OHA, ODE, and Lane County Public Health to implement policies and procedures to mitigate and monitor communicable disease outbreaks. http://creswell.k12.or.us/creswell-school-district-40-communicable-plan/ Each of the following resources has been instrumental in the development of the CDMP plan. Communicable Disease Guidance for Schools - OHA OSNA COVID Toolkit
Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010	Creslane Elementary School (CES) will follow guidance from OHA, ODE and Lane County Public Health regarding exclusion for staff and students. By following OAR 333-019-0010, we help promote health and safety for all our students and increase in-person learning opportunities across demographic groups by reducing potential exposures and mitigating outbreaks of communicable diseases. CES and CSD regularly share information and infographics with families through newsletters and email updates reminding them when students/staff should stay home and update this information as needed when new guidelines are shared by OHA/ODE/LCPH. This information is also featured on our website. Communicable Disease Guidance for Schools - OHA OSNA COVID Toolkit
Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220	In each school within the Creswell School District, separate spaces have been identified and transformed into isolation rooms which can hold ill people while maintaining social distance as required by OAR 581-022-2220. The isolation space in CES is in close proximity to the front door and a bathroom. When choosing isolation spaces, care was given to ensure that spaces are accessible for students and staff experiencing disabilities. http://creswell.k12.or.us/creswell-school-district-40-communicable-plan/ - CSD Health Center staff and administration partner to communicate with families and maintain ready isolation spaces.

Plan Types	Hyperlinks and Descriptions
Emergency Plan or Emergency Operations Plan OAR 581-022-2225	School Emergency plans are in place at the school.
Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)	CSD will devote time for students and staff to connect and build relationships. We will provide class time, and individual time if needed, for creative opportunities that allow students and staff to explore and process their experiences. We will link staff, students and families with culturally relevant health and mental health services and supports. We will foster peer/student lead initiatives on wellbeing and mental health.



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator cont.	• Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. • In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. • Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners.	**Amy Halley** Principal	**Halie Ketcher** Director of Student Services

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
School Safety Team Representative (*or staff member knowledgeable about risks within a school, emergency response, or operations planning*)	• Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. • Leads debrief of communicable disease events, informing continuous improvement of the planning, prevention, response, and recovery system.	**Amy Halley** Principal	**Crystal Ericson** District Safety Officer
Health Representative (*health aid, administrator, school/district nurse, ESD support*)	• Supports building lead/administrator in determining the level and type of response that is necessary. • Reports to the LPHA any cluster of illness among staff or students. • Provides requested logs and information to the LPHA in a timely manner.	**Dave Sanderbrink/ Jessica Green** District RN	**Halie Ketcher** Director of Student Services
School Support Staff as needed (*transportation, food service, maintenance/custodial*)	• Advises on prevention/response procedures that are required to maintain student services.	**Chanel Green** Director of Facilities & Business Manager **Sarah Hanson** Transportation	**Amy Halley** Principal
Communications Lead (*staff member responsible for ensuring internal/external messaging is completed)*	• Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. • Share communications in all languages relevant to the school community.	**Amy Halley** Principal	**Bethany Scovil** Communications & Community Engagement Coordinator

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
District Level Leadership Support (*staff member in which to consult surrounding a communicable disease event*)	• Has responsibility over communicable disease response during periods of high transmission in the community at large. May act as school level support to Building lead/Administrator activating a scaled response. • Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers.	**Amy Aguero** Superintendent	**Chanel Green** Director of Facilities & Business Manager **Halie Ketcher** Director of Student Services **Bethany Scovil** Communications & Community Engagement Coordinator
Main Contact within Local Public Health Authority (LPHA)	• Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. • Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners.	**Jennifer Scheit** Lane County Public Health **Jose Zacarias** Lane County Public Health	
Others as identified by team			



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation[1], etc.)

- Oregon Data for Decisions Guide
- CSD's Equity Lens
- Equity Decision Tools for School Leaders
- Community Engagement Toolkit
- Tribal Consultation Toolkit

Table 3. Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	Building administration along with classroom teachers will consult with the student and their families. Based on the unique needs of the students, individual plans will be created to support the student and their situation.
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	CES administrator, in partnership and consultation with Family Resource, McKinney Vento, and ELD liaisons and teaching staff, will use registration info and previous academic records to identify students who may have been disproportionately impacted by communicable disease (e.g. students who are at increased risk due to immunocompromised health situations, developmental/cognitive functions, etc.). CES administrator and the student study team will review student records to design strategies to provide extra support for students in need of additional assistance and address/remove barriers to student success. CES staff will examine relevant student survey responses to help evaluate and identify barriers students are experiencing.

[1] Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a government-to-government basis.

OHA/ODE Recommendation(s)	Response:
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	CES will develop plans in consultation with students and students' families based on the unique needs of students. Plans will be communicated and reviewed periodically throughout the year to ensure that they continue to support the student's and family's individual needs and requirements. As students are further identified, teachers and staff will connect with families either directly or through scheduled meetings and/or conferences.
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	CES staff will undertake professional development to support this work and help implement plans for underserved students and those disproportionately impacted or at higher risk of negative communicable disease impacts or complications.



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.



Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. CDC Guidance for COVID-19 Prevention in K-12 Schools
7. Supports for Continuity of Services

Table 4. Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	**Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?**
Immunizations	CSD and CES will notify families of immunization requirements upon student enrollment in CSD. Shots are required by law for children in attendance at public and private schools, preschools, child care facilities, and Head Start programs in Oregon. Nearly every place that provides care for a child outside the home requires shots or a medical or nonmedical exemption to stay enrolled.
Face Coverings	Creswell School District will comply with Oregon Health Authority face covering rules. Creslane Elementary School will make masks available to students and staff. For any associated extracurricular activities and sporting events, CSD will follow OSAA guidance regarding face coverings.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	**Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?**
	Signage is displayed indicating mask usage is required in CSD health care spaces. If face covering requirements change due to alterations in state/area regulations or mandates, CES will share information with all stakeholders. As part of the school's and district's communications, photographs will feature both masked and unmasked staff and students to reflect and demonstrate the use and welcoming of face coverings in our school settings. As county health information changes, reminders will be sent to staff and families regarding associated public health recommendations for face covering usage as a layered mitigation strategy to help control transmission.
Isolation	In each school within the Creswell School District, separate spaces have been identified and transformed into isolation rooms which can hold ill people while maintaining social distance. CES's isolation space is in close proximity to the front door and a bathroom. Staff will receive training re: isolation protocols. Diagnostic testing will be offered.
Symptom Screening	In its outreach to families, CES will share information regarding symptoms to monitor that may indicate a communicable disease. Signage is displayed at the school with a list of symptoms. This information is also available on the CSD district website and staff are encouraged to watch for displayed symptoms in their classrooms. Staff will be reminded that sick leave is available should they experience symptoms personally and administrators will review policies regarding excused absences for students with staff.
COVID-19 Diagnostic Testing	CSD and CES will share information with families regarding available area vaccination clinics via newsletters/website.
Airflow and Circulation	CSD and Creslane Elementary School will operate ventilation systems properly and will consider and implement ways to increase circulation of outdoor air as much as possible by opening windows and doors and setting ventilation systems to increase air exchanges and maximize the amount of outdoor air where possible. Ventilation systems will be checked and maintained by maintenance staff on a regular basis.
Cohorting	Every effort is made to limit the total amount of people students are in contact with while at school. CES students will be cohorted by grade level to the extent possible. Attendance will be kept current to identify student cohorts.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	**Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?**
Physical Distancing	Our school encourages students, visitors, and volunteers to social distance whenever possible. CES will support physical distancing in daily activities and instruction, striving for at least 3 feet between students to the extent possible.
Hand Washing	As students return to school, handwashing education and information about germ transmission will be provided to students and staff. Members of the district community will be taught ways germs can spread, how handwashing and respiratory hygiene/cough etiquette can help limit disease transmission, and times when hand washing is essential. Soap, hand sanitizer dispensers, and tissues will be provided and readily available. Hand sanitizer dispensers will be placed near all entry doors and other high traffic areas. Signage and verbal reminders of the importance of hand hygiene and respiratory etiquette will be displayed and provided to students.
Cleaning and Disinfection	At CES, a regular schedule of cleaning and disinfecting is maintained by custodial staff. In the event of a positive COVID-19 case identifications or communicable disease outbreaks, additional deep cleaning measures including aerial fogging/disinfection may be instituted.
Training and Public Health Education	Through regular communication with stakeholders, CES will share information with staff and families to further educate the community about measures and methods employed in CSD to reduce transmission of communicable diseases. Training through inservice and online modules will be available to staff members.

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

School-Level Communicable Disease Management Plan URL: https://creswell.k12.or.us/safety-and-wellness/

Date Last Updated: Date Last Updated: **October 9, 2026**

Date Last Practiced: **All staff will participate in safety training, including this Communicable Disease Management plan during staff in-service sometime between August 24-September 9, 2026**