

**DOCUMENT 00 11 13**  
**INVITATION TO BID**

Electronic bids will be received by Joel Higdon, Director of Technology Services & Facilities, for the **Creswell High School Canopy Replacement – Phase 02 on February 24, 2026, until the Deadline for Bid Submission at 1:00 p.m. local time.** Email electronic Bid to: [jhigdon@creswell.k12.or.us](mailto:jhigdon@creswell.k12.or.us). There will not be a public opening, however Bid results will be posted on the Creswell School District hyperlink listed below, following the deadline for submission of Bids. Late Bids will not be considered. Bidders are encouraged to send a test email to the email address above to ensure they have it correct and that we receive it accordingly. For purpose of receipt time, the sent timestamp from the bidder's email account will be used and an email receipt confirmation will be sent to submitter.

**Briefly, the work is described as: Exterior canopy replacement at Creswell High School.**

Beginning January 30, 2026 Prime Bidders, Sub-bidders and Suppliers may obtain bidding documents at the following hyperlink: <https://creswell.k12.or.us/departments/facilities/>. Hard copies are not provided by the School District. It is the responsibility of all Prime Bidders, Sub-bidders, and Suppliers to obtain Bidding Documents and all Addenda from the hyperlink. **It is important that all bidders correctly indicate all addenda on the bid form.**

A mandatory pre-bid conference and walk-through has been scheduled for **February 11, 2026, at 2:00 p.m.** The location of the conference will be in front Creswell High School at 33390 Niblock Lane, Creswell, OR 97426. Statements made by the District's representatives at the conference are not binding upon the District unless confirmed by Written Addendum. Pre-qualification of bidders is not required.

Each Bid must be submitted on the prescribed form and accompanied by an electronic copy of a Surety Bond, Cashier's Check, or Certified Check, executed in favor of Creswell School District 40, in the amount not less than ten percent (10%) of the total bid, based upon the total bid amount for those items bid upon. Bidders are required to **hand deliver or mail by USPS**, the original Surety Bonds, Cashier's Check or Certified Check and post marked within 3 hours after Bid Due Date **February 24, 2026, at 1:00 p.m.** Mail to Facilities Management, Attention J. Higdon, 998 West A Street, Creswell, OR 97426.

Either with the Bid or within two working hours of the Deadline for Submission of Bids, bidders shall electronically submit, on the form provided, information regarding first-tier subcontractors furnishing labor or labor and materials, as provided in ORS 279C.370. Bids for which disclosure forms are required, but not submitted, will be rejected.

No bid for a construction contract will be received or considered unless the Bidder is registered with the Construction Contractors Board or licensed by the State Landscape Contractors Board at the time the Bid is made, as required by OAR 137-049-0230. [A license to work with asbestos-containing materials under ORS 468A.720 is not required for this project.]

For every bid \$100,000 or greater, all Contractors and Subcontractors shall have a public works bond, in the amount of \$30,000, filed with the Construction Contractors' Board (CCB), before starting work on the project, unless exempt. A copy of the Contractors' BOLI Public Works Bond shall be provided with the executed contract documents.

Each Bid shall contain a statement indicating whether the Bidder is a "resident bidder", as defined in ORS 279A.120.

Each Bid shall contain a statement that the "Contractor agrees to be bound by and will comply with the provisions of ORS 279C.800 through 279C.870 regarding payment of Prevailing Wages".

Contractor shall certify nondiscrimination in obtaining required subcontractors, in accordance with ORS 279A.110(4).

Creswell School District 40 reserves the right to (1) reject any or all Bids not in compliance with all public bidding procedures and requirements, (2) postpone award of the Contract for a period not to exceed sixty (60) days from the date of bid opening, (3) waive informalities in the Bids, (4) select the Bid which appears to be in the best interest of the District, or (5) reject any or all bids.

Date: January 30, 2026

By: Joel Higdon, Director of Technology Services & Facilities

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