

CRESWELL HIGH SCHOOL

STUDENT HANDBOOK

2026-2027

Creswell High School
33390 Nieblock Ln
Creswell, OR 97426

CHS Office Hours:
7:45am to 3:45pm on School Days
541-895-6020 School Number
541-895-6089 Fax



Web Site Address: <https://creswell.k12.or.us/chs/>

School Colors: **Red**, **Black**, and White

Mascot: Bulldogs

Administrative Office:

Principal
Asst. Principal / AD
Office Manager/Registrar
Athletics & Attendance

Dr. Chad Towe
Kyle Kordon
Angie Frieze
Kristin Bielskis

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kbielskis@creswell.k12.or.us

M/T/TH/F BELL SCHEDULE

Period 1	8:30 - 9:50
WIN	10:00-10:30
Period 2	10:35-11:55
Lunch	11:55-12:30
Period 3	12:35-1:55
Period 4	2:05-3:25

WEDNESDAY: EARLY RELEASE

Period 1	8:30-9:25
Advisory	9:35-10:20
Period 2	10:25-11:20
Lunch	11:20-11:50
Period 3	11:55-12:50
Period 4	12:55-1:50

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The material covered within this student handbook is intended as a method of communicating to students and parents regarding general district information, rules, and procedures and is not intended to supersede or replace Board policy, administrative regulation, or the Collective Bargaining Agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation, or collective bargaining agreement. Board policies are available at <https://policy.osba.org/creswell>.

Creswell School District prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual’s perceived or actual race[1], religion, color, national or ethnic origin, mental or physical disability, marital status, sex, sexual orientation, gender identity, age, pregnancy, familial status, economic status, veterans’ status, or genetic information in providing education or access to benefits of education services, activities, and programs in accordance with Titles VI and VII of the Civil Rights Act, Title IX of the Education Amendments, and other applicable civil rights or discrimination laws; Section 504 of the Rehabilitation Act; the Americans with Disabilities Act; the Americans with Disabilities Act Amendments Act; and Title II of the Genetic Information Nondiscrimination Act.

The following staff has been designated to coordinate compliance with Title IX of the Education Amendments, and other civil rights or discrimination issues: Kyle Kordon, Assistant Principal/Athletic Director

Parents and students will acknowledge receipt of this Student Handbook.

Any information contained in this student handbook is subject to revision without notice.

Parents objecting to the release of directory information on their student must notify the district office within 15 days of receipt of the student handbook.

Creswell High School Staff

Abshire, Samantha Food Services	Frieze, Angela Registrar/Finance	Jones, Jennifer Sports Med	Schradle, Clint Custodial
Allen, Kesch Educational Asst.	Giles, Stacey Educational Asst.	Kinney, Jennifer Educational Asst.	Shank, Alisa Food Services
Babbs, Elizabeth ELA	Goldspink, Paul PE/Health	Klein, Aaron Guidance Counselor	Smith, Aaron Music/Art
Bielskis, Kristin Front Office	Handman, Deborah ELA	Kordon, Kyle Asst. Principal/AD	Stiffler, Mona Business
DeGarlais, Paige Educational Asst.	Harms, Jamie Math	Lee, Holland Educational Asst.	Towe, Chad Principal
Delgado, Anna Educational Asst.	Herren, Jesse Social Studies	Martin, Bill Social Studies	Trant-Valley, Kelly Science
Dewey, Jennifer Student Success	Hisey, Ryan Custodial	Odegard, Jacquelyn Educational Asst.	Twomey, Heidi SpEd
Doyle, Patrick Science/FFA	Hoggard, Amanda Business/ECE	Olson, Erica Science	Wanner, Kori Spanish
Dozier, Kyla ELA/SpEd	Hollingsworth, Tyler Health/PE	Paulson, April SpEd	Worsham, Scott Math
Dugas, Sean Metals	Jones, Ginger YTP		Wynn, Josiah Woods

Welcome Parents and Students to Creswell High School

Dear Students and Parents/Guardians:

Welcome to Creswell High School! We are excited to partner with you for a successful school year. We believe every student has unique strengths, interests, and goals, and we are committed to providing meaningful learning experiences that help prepare them for a successful future.

This handbook is designed to help students and families understand the expectations, opportunities, policies, and resources that support a safe, respectful, and engaging learning environment. It serves as a guide to many of the practices and procedures that help our school community thrive.

Public schools in Oregon operate under the guidance of the Oregon Department of Education, Oregon Administrative Rules, and Creswell School District Board policies. While this handbook outlines many important policies and procedures, it cannot address every possible situation. As circumstances arise, school administration may interpret or apply policies in a manner consistent with district policy and applicable laws.

We encourage you to review this handbook together and refer to it throughout the school year. If you have questions or need assistance, please don't hesitate to contact us-we are here to help.

Thank you for being part of the Creswell High School community. We look forward to a wonderful year of learning, growth, and achievement together!

Sincerely,

A handwritten signature in black ink, appearing to read "Chad R. Towe".

Chad R. Towe, EdD
Principal, Creswell High School

STUDENTS' RIGHTS AND RESPONSIBILITIES

Students are expected to:

1. Attend school regularly and actively engage in learning.
2. Arrive on time and prepared for class with the necessary materials.
3. Follow the lawful directions of school staff and other authorized supervisors.
4. Demonstrate academic honesty and personal integrity.
5. Treat others with respect and contribute to a safe, positive, and inclusive school environment.
6. Be safe, respectful, responsible, and ready to learn.

Student rights and responsibilities include, but are not limited to, the following:

1. Civil rights, including the right to equal educational opportunity and freedom from discrimination, the responsibility not to discriminate against others;
2. The right to attend free public schools, the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school;
3. The right to due process of law with respect to suspension, expulsion, and decisions which the student believes injure their rights;
4. The right to free inquiry and expression, the responsibility to observe reasonable rules regarding these rights;
5. The right to assemble informally, the responsibility to not disrupt the orderly operation of the educational process, nor infringe upon the rights of others;
6. The right to privacy, which includes privacy in respect to the student's education records;
7. The right to know the behavior standards expected, the responsibility to know the consequences of misbehavior.

PARENT AND STUDENT RIGHTS

Creswell School District recognizes the rights of parents, guardians, and students regarding student privacy, surveys, instructional materials, and certain school activities.

Surveys and Questionnaires

Parents and guardians may have the right to review certain surveys or questionnaires before they are administered to students. When required by law, the District will provide notice and an opportunity for parents/guardians or students to decline participation.

Certain surveys that address sensitive topics or request specific types of personal information are subject to additional protections under federal and state law.

Instructional Materials

Parents and guardians may request to review instructional materials used as part of their student's curriculum, subject to applicable law and District procedures.

Student Privacy

The District protects the privacy of student education records and personally identifiable information in accordance with federal and state law and District policy. Student information will not be used or disclosed for unauthorized marketing or commercial purposes.

Questions or Requests

Parents or guardians who wish to review materials, ask about a survey, or request that a student be excused from an activity for which an exemption is permitted should contact the school office or principal.

CODE OF CONDUCT

Students are expected to conduct themselves in a manner that supports a safe, respectful, and productive learning environment. All students are responsible for following district policies, school rules, and the lawful directions of school staff. In turn, students are entitled to the rights and protections provided by federal and state law.

The district has authority over student conduct during the school day, while on school grounds, while riding district transportation, and at any school or district-sponsored activity, regardless of time or location. Students may also be subject to discipline for conduct occurring off campus, while traveling to or from school, at bus stops, or during off-campus privileges when such conduct substantially disrupts the educational environment or infringes upon the rights, safety, or well-being of others.

Violations of district policies, school rules, or applicable laws may result in disciplinary action. Consequences may include detention, suspension, expulsion, loss of privileges or awards, exclusion from activities, restorative interventions, and/or referral to law enforcement or child welfare authorities when appropriate.

Prohibited conduct includes, but is not limited to:

- Assault, fighting, threats, intimidation, menacing, or other violent behavior;
- Hazing, harassment, intimidation, bullying, cyberbullying, or teen dating violence;
- Disorderly, disruptive, or unsafe conduct that interferes with the educational environment;
- Possession, use, or concealment of weapons or dangerous objects;
- Theft, vandalism, destruction of property, or other acts of dishonesty;
- Sexual harassment or sexual misconduct;
- Possession, use, distribution, sale, or being under the influence of tobacco products, alcohol, drugs, controlled substances, or drug paraphernalia;
- Open defiance, insubordination, or failure to comply with the lawful directions of school staff;
- Academic dishonesty, including cheating, plagiarism, falsification of records, or unauthorized use of artificial intelligence;
- Violation of transportation rules; and
- Violation of law, district policy, administrative regulation, school rules, or classroom expectations.

Threats of violence are prohibited and will be taken seriously regardless of whether they occur in person, in writing, electronically, on or off campus, or through social media or other digital platforms. Students may not threaten, intimidate, or harass another student, staff member, or other person, nor may they make false threats against school property, school activities, or members of the school community. Such conduct may result in disciplinary action up to and including expulsion and may be referred to law enforcement.

ACADEMIC INTEGRITY

Students are expected to complete all tests and assignments honestly and independently unless collaboration is specifically authorized. Academic dishonesty includes, but is not limited to, using unauthorized materials,

sharing answers, collaborating or communicating during assessments, violating teacher directions, or intentionally providing false or misleading information. Plagiarism and cheating include copying or using work from any source, including generative AI, without prior approval and proper citation. Students may not submit AI-generated work as their own.

ATTENDANCE AND TARDY PROGRESSION

Punctuality and regular attendance are essential to student success. The following progression is used to support students in developing strong attendance habits and to address repeated tardiness or attendance concerns early.

Level 1 - Classroom Support

- Teacher reminders and reteaching of expectations
- Positive interventions and relationship-based support

Level 2 - Teacher Intervention

- Teacher/student conference
- Parent/guardian contact
- Review of barriers and supports

Level 3 - Office Notification

- Referral to administration for pattern of concern (e.g., repeated tardies or unexcused absences)
- Documentation and administrative check-in with student
- Parent/guardian notification

Level 4 - Set-Aside Time (Outside of Class Time)

Set-aside time may be assigned for continued or unresolved attendance concerns, including repeated tardies or minor attendance violations.

This structured time occurs outside of regular class time and is intended to support reflection, reinforce expectations, and improve attendance habits before more formal disciplinary action is needed. Parents or guardians may be notified, and students will be informed of expectations for participation.

Level 5 - In-School Suspension (ISS) Referral

Continued patterns of tardiness or attendance concerns that are not improving through intervention may result in assignment to in-school suspension (ISS), where students complete schoolwork in a structured setting while remaining on campus.

BULLYING, HARASSMENT, HAZING, AND RELATIONSHIP VIOLENCE

Creswell High School is committed to providing a safe, respectful, and inclusive environment where every student feels valued, supported, and able to learn.

Hazing, harassment, intimidation, bullying, cyberbullying, discrimination, threats, teen dating violence, and retaliation are prohibited and will not be tolerated. This includes conduct that occurs on school property, at school-sponsored activities, on school transportation, or through electronic communication when it substantially impacts the school environment.

Examples may include:

- Physical, verbal, written, or electronic actions that harm, threaten, intimidate, or humiliate another person;
- Excluding, targeting, or spreading rumors about others;
- Hazing activities related to teams, clubs, organizations, or student groups;

- Dating violence, abuse, or controlling behavior in a dating relationship;
- Conduct based on a person's race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or other protected status.

Students are encouraged to report concerns to a teacher, counselor, administrator, or other trusted adult. Reports may also be made anonymously when permitted by district procedures. All reports will be taken seriously and investigated promptly.

Retaliation against anyone who reports a concern, participates in an investigation, or supports another person in making a report is prohibited. Knowingly making false reports is also prohibited.

Students who engage in prohibited conduct may be subject to disciplinary action, restorative interventions, safety plans, loss of privileges, referral to law enforcement, or other appropriate consequences consistent with district policy and applicable law.

The district is committed to responding promptly, supporting affected students, and fostering a school culture built on respect, belonging, and safety for all.

For complete definitions, reporting procedures, investigation timelines, and appeal processes, see Board Policy JFCF and accompanying administrative regulations.

DESTINATION PASSES

Students must have a valid Destination Pass whenever they are outside of a classroom during scheduled class time. Destination Passes are issued at the discretion of the classroom teacher and are intended for legitimate school-related purposes.

To minimize disruptions to instruction, students are generally not permitted to leave class during the first 15 minutes or the last 15 minutes of the class period unless approved by a staff member due to an emergency or other special circumstance.

DRESS CODE

Creswell High School's student dress code supports equitable educational access and is written in a manner that does not reinforce stereotypes. To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

Our values are:

- All students should be able to dress comfortably for school and engage in the educational environment without fear of or actual unnecessary discipline or body shaming.
- All students and staff should understand that they are responsible for managing their own personal "distractions" without regulating individual students' clothing/self-expression.
- Student dress code enforcement should not result in unnecessary barriers to school attendance.
- School staff should be trained and able to use student/body-positive language to explain the code and to address code violations.
- Teachers should focus on teaching without the additional and often uncomfortable burden of dress code enforcement.
- Reasons for conflict and inconsistent and/or inequitable discipline should be minimized whenever possible.

Our student dress code is designed to accomplish several goals:

- Maintain a safe learning environment in classes where protective or supportive clothing is needed, such as chemistry/biology (eye or body protection), dance (bare feet, tights/leotards), or PE (athletic attire/shoes).
- Allow students to wear clothing of their choice that is comfortable.
- Allow students to wear clothing that expresses their self-identified gender.
- Allow students to wear religious attire without fear of discipline or discrimination.
- Prevent students from wearing clothing or accessories with offensive images or language, including profanity, hate speech, and pornography.
- Prevent students from wearing clothing or accessories that denote, suggest, display or reference alcohol, drugs or related paraphernalia or other illegal conduct or activities.
- Prevent students from wearing clothing or accessories that will interfere with the operation of the school, disrupt the educational process, invade the rights of others, or create a reasonably foreseeable risk of such interference or invasion of rights.
- Prevent students from wearing clothing or accessories that reasonably can be construed as being or including content that is racist, lewd, vulgar or obscene, or that reasonably can be construed as containing fighting words, unsafe imagery including weapons and guns, and speech that incites others to imminent lawless action, defamatory speech, or threats to others.
- Ensure that all students are treated equitably regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

CELL PHONES / PERSONAL ELECTRONIC DEVICES

To support learning and minimize distractions, Creswell High School is a **phone-free school** during the school day. Personal electronic devices-including cell phones, smart watches, earbuds, headphones, tablets, and similar devices-must be **off or silenced and out of sight** from the first bell to the last bell, including passing periods, lunch, assemblies, and other school activities, unless a staff member authorizes their use for educational purposes or they are required by an approved accommodation, IEP, or 504 Plan.

Students may not use personal electronic devices to photograph, record, livestream, or share images, video, or audio of others without permission or in violation of district policy. Accessing social media during the school day is prohibited unless authorized by a staff member for educational purposes.

Parents/guardians who need to contact their student during the school day should call the main office. Students will not be called out of class except in emergencies. Students who need to make an emergency phone call should get permission from a staff member and use the office phone.

Students are responsible for any personal electronic devices they bring to school. The district is not responsible for lost, stolen, or damaged devices.

Cell Phone Violations

- **First Offense:** Device is confiscated and returned to the student at the end of the school day.
- **Second Offense:** Device is confiscated and released only to a parent/guardian.
- **Third and Subsequent Offenses:** Device is confiscated and released only to a parent/guardian.
- Additional consequences may include checking the device into the office each morning, loss of device privileges during the school day, and/or other disciplinary action.

The creation, possession, or distribution of obscene, sexually explicit, or otherwise unlawful images or content may result in school discipline, referral to law enforcement, and other legal consequences.

CLOTHING STANDARDS

Creswell High School expects that all students will dress in a way that is appropriate for the school day or for any school sponsored event. Student dress choices should respect the District's intent to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size. Any restrictions to the way a student dresses must be necessary to support the overall educational goals of the school and must be explained within this dress code.

1. Basic Principle: Certain body parts must be covered for all students at all times.

Clothes must be worn in a way such that genitals, buttocks, breasts, and nipples are fully covered with opaque fabric. However, cleavage should not have coverage requirements. All items listed in the "must wear" category below must meet this basic principle.

2. Students Must Wear*, while following the basic principle of Section 1 above:

- A Shirt (with fabric in the front, back, and on the sides under the arms with shoulder straps at a minimum), AND
- Bottoms: pants/sweatpants/shorts/skirt/dress/leggings, AND
- Shoes: activity specific shoe requirements may be required based on course expectations.

**Courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific dress, but should not focus on covering bodies in a particular way or promoting culturally-specific attire. Activity-specific shoes requirements are permitted (for example, athletic shoes for PE).*

3. Students May Wear

- Hats, including religious headwear
- Hoodie sweatshirts (pullover or zip up) as long as the hood does not obscure the face or ears
- Fitted pants, including leggings, yoga pants and "skinny jeans"
- Midriff baring shirts that cover the rib cage and have shoulder straps
- Pajamas
- Ripped jeans, as long as underwear is not exposed.
- Tank tops, including spaghetti straps and halter tops that cover the rib cage and visible undergarments

4. Students Cannot Wear:

- Violent language or images.
- Images or language depicting/suggesting drugs, alcohol, vaping or paraphernalia (or any illegal item or activity).
- Bullet proof vest, body armor, tactical gear, or facsimile.
- Hate speech, profanity, pornography.
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups.
- Unsafe imagery including weapons and guns
- Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed)

- Swimsuits (except as required in class or athletic practice).
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face or ears (except as a religious observance or as personal protective equipment (PPE)).

DAMAGE TO DISTRICT PROPERTY

Students are expected to take care of school and District property. A student who damages, destroys, or loses District property may be responsible for the **reasonable cost of repairing or replacing it**.

The District will notify the student and parent/guardian of any charges. Unpaid charges may become a debt owed to the District and may be subject to applicable penalties or restrictions.

E-BIKES AND SCOOTERS

For students who are **16 or older and legally able to operate an e-bike or e-scooter**:

- Students who are required by Oregon law to wear a helmet must do so, and helmets are encouraged for all riders.
- Eligible students may park their e-bike/e-scooter on campus in the designated area.
- Not all e-bikes and e-scooters are classified the same way under Oregon law, so it is important to know what type of vehicle your student is riding.

GANG ACTIVITY

Creswell High School is committed to maintaining a safe, welcoming, and inclusive learning environment for all students. Gang-related activity, intimidation, recruitment, or behavior that disrupts the educational environment is prohibited.

Students may not engage in gang-related activities or display symbols, clothing, gestures, language, or other indicators that promote, identify with, or encourage gang affiliation when such conduct disrupts school operations or threatens the safety of students or staff. Students may not recruit or solicit others to participate in gangs or gang-related activities.

Violations of this policy may result in disciplinary action in accordance with the Student Code of Conduct.

ILLEGAL SUBSTANCES: DRUGS AND ALCOHOL

Students may not possess, use, be under the influence of, sell, or distribute alcohol, illegal drugs, controlled substances, cannabis, intoxicants, or drug paraphernalia at school, on district property, at school-sponsored activities, in district vehicles, or while under the supervision of the district.

When a violation is verified, the school will respond in accordance with district policy and applicable law.

Responses may include:

- Notifying a parent/guardian and meeting with the student and family.
- Referral to law enforcement when required or appropriate.
- School discipline, including suspension, loss of privileges, exclusion from extracurricular activities, or a recommendation for expulsion, depending on the severity of the violation.
- Participation in educational interventions, counseling, or a substance use assessment, when appropriate.

- Development of a behavior support or intervention plan to help the student make positive choices and successfully return to school.

Students who sell or distribute alcohol or controlled substances, or who repeatedly violate this policy, may face more serious disciplinary consequences, including a recommendation for expulsion and referral to law enforcement.

LOCKERS

Lockers and other school-provided storage areas are provided for student use and remain the property of the district. To help maintain a safe, secure, and orderly school environment, lockers may be inspected periodically by school officials.

Students are responsible for the contents and security of their assigned lockers. Locker combinations should not be shared with others, and lockers should remain locked when not in use.

Students are encouraged not to bring valuable items to school or store them in lockers. The district is not responsible for lost, stolen, or damaged personal property.

OPEN CAMPUS LUNCH PRIVILEGES

Creswell High School provides a closed campus for 9th and 10th grade students and an open campus lunch privilege for 11th and 12th grade students.

Ninth and tenth grade students are expected to remain on campus during lunch and are encouraged to take advantage of the free, nutritious meals available while connecting with classmates and participating in school activities.

Eleventh and twelfth grade students may leave campus during lunch. Students may not leave campus during morning break.

Open campus privileges are earned and may be revoked at any time for reasons including, but not limited to:

- Excessive tardies or absences (more than three in a week, including to 4th period);
- Unsafe, illegal, or disruptive behavior;
- Disrespectful conduct in the school or community;
- Violation of school rules, policies, or procedures.

Students who leave campus are expected to represent themselves, their families, and Creswell High School in a safe and respectful manner.

PARKING LOT

The school parking lot is monitored by video cameras and school staff to help maintain a safe environment and ensure parking and traffic rules are followed.

The parking lot is off limits to students during class time unless they have specific permission from a staff member. Students must drive slowly and safely, follow posted traffic rules, and park only in their assigned parking space. Dangerous, reckless, or unsafe driving will not be tolerated and may result in loss of parking privileges and/or disciplinary action.

PARTICIPATION IN SCHOOL ACTIVITIES AND EVENTS

Students are expected to demonstrate behavior that reflects the values and expectations of the school community. Behavioral referrals, repeated misconduct, or serious violations of school rules may result in a student's loss of eligibility to participate in certain extracurricular activities, special events, and privileges, including but not limited to dances, activity nights, assemblies, field trips, athletic events, and end-of-year celebrations.

Participation in these activities is considered a privilege and may be restricted when a student's behavior compromises safety, disrupts the school environment, or fails to meet school expectations.

POSTING SIGNS AND POSTERS

Students are encouraged to help promote school activities, clubs, athletics, and other approved events by displaying posters and signs on campus. Before posting any materials, students must receive approval from an advisor or school administrator.

Posted materials must relate to school-sponsored activities, clubs, athletics, student organizations, educational opportunities, or other school-approved events. **Use only bulletin boards or designated posting areas** and follow school guidelines for the size, location, and length of time materials may be displayed.

To help keep our school looking its best, **only blue painter's tape may be used** when hanging posters or signs. Other types of tape, adhesives, staples, or fasteners can damage painted surfaces and are not permitted.

Materials posted without approval or in unapproved locations may be removed. Students are encouraged to check with the main office if they have questions about where or how to post materials.

Any signage that does not follow this guidance will be removed.

PROHIBITED ITEMS

To help maintain a safe, secure, and productive learning environment, students may not possess, use, display, or distribute items that could threaten safety, disrupt the educational process, or interfere with the rights of others.

Prohibited items include, but are not limited to:

- Firearms, knives, explosives, or other weapons;
- Look-alike, imitation, or simulated weapons, including toy guns and water guns;
- Razors, laser pointers, paintballs, fireworks, lighters, matches, or other potentially hazardous items;
- E-cigarettes, vaping devices, tobacco products, alcohol, drugs, or drug paraphernalia;
- Materials that are obscene, inappropriate, discriminatory, threatening, or otherwise disruptive to the school environment;
- Any item that is used in a manner that threatens safety, causes disruption, or interferes with learning.
- Students found in possession of prohibited items may have those items confiscated and may be subject to disciplinary action in accordance with district policy and applicable law.

REASONABLE REQUESTS BY STAFF MEMBERS

School staff work to provide a safe, respectful, and productive learning environment. Students are expected to follow the reasonable and lawful directions of teachers, administrators, and other school staff.

Examples of reasonable staff requests include:

- Reporting to the office or another assigned location when directed.

- Moving to a different seat or location when requested.
- Surrendering prohibited items when directed by school staff.
- Remaining with a staff member while a school or disciplinary matter is being addressed.
- Following classroom and school expectations after being reminded or redirected.

If a student believes a staff member's request is unfair or based on incomplete information, they should respectfully follow the direction at the time it is given and discuss their concern afterward with the staff member, an administrator, counselor, parent/guardian, or another trusted adult.

Refusing to follow reasonable staff directions may result in disciplinary action.

RESPECT FOR OTHERS AND THE SCHOOL COMMUNITY

Creswell High School is committed to fostering a safe, welcoming, and inclusive environment where every student is treated with dignity and respect. Students are expected to contribute positively to the school community through kindness, integrity, responsibility, and respect for others.

Bullying, harassment, intimidation, hazing, discrimination, threats, cyberbullying, and other behaviors that harm, exclude, or demean others are prohibited. Students are expected to respect individual differences and help create a culture where everyone feels safe, valued, and included.

Students should resolve conflicts peacefully, treat others with courtesy, and avoid behaviors that disrupt learning or compromise safety. Encouraging, recording, or promoting fights or harmful behavior is not permitted.

Students are expected to respect school property and the property of others. Theft, vandalism, unauthorized use of property, and careless actions that result in damage may result in disciplinary action and restitution.

Students are expected to:

- Treat students, staff, visitors, and community members with respect;
- Use appropriate language and behavior;
- Help maintain clean and orderly school facilities;
- Remain in authorized areas during the school day;
- Contribute to a safe and positive learning environment.

Threats of violence, including threats involving weapons or harm to others, will be taken seriously and may result in disciplinary action, referral to law enforcement, and other appropriate interventions.

SEXUAL HARASSMENT

What is sexual harassment?

Sexual harassment is unwelcome behavior of a sexual nature that interferes with a student's ability to learn, participate in school activities, or feel safe and respected at school. Sexual harassment can occur between students, between adults and students, or through electronic communication.

What does "unwelcome" mean?

"Unwelcome" means the behavior is unwanted by the person receiving it. What one person finds acceptable or humorous may make another person feel uncomfortable, embarrassed, intimidated, or unsafe.

Can I be accused of sexual harassment even if I didn't mean to offend anyone?

Yes. Intent matters less than the impact of the behavior. Even if a comment, joke, text, or action was meant as teasing, flirting, or humor, it may still be considered harassment if it is unwanted or creates an uncomfortable or hostile environment for someone else.

How can I tell if my behavior is respectful and appropriate?

Before speaking or acting, consider these questions:

- Would I be comfortable if a parent, teacher, coach, or administrator heard or saw this?
- Does this show respect for the other person?
- Has the person indicated that the behavior is unwanted or makes them uncomfortable?
- Am I respecting the other person's boundaries?
- Could my words or actions embarrass, intimidate, pressure, or humiliate someone?

If you are unsure, choose a more respectful approach.

What are some examples of sexual harassment?

Examples may include:

- Sexual comments, jokes, gestures, or messages;
- Unwanted flirting or repeated requests for dates after someone has said no;
- Comments about a person's body, appearance, or sexual activity;
- Sharing, displaying, or sending sexual images or content;
- Unwanted touching, grabbing, or physical contact;
- Spreading sexual rumors about another person;
- Using offensive or derogatory sexual language toward someone.

These examples are not all-inclusive. Whether behavior constitutes sexual harassment depends on the specific circumstances and its impact on others.

What should I do if I experience or witness sexual harassment?

- If you feel safe doing so, tell the person to stop.
- Talk with a trusted adult, parent/guardian, friend, counselor, teacher, coach, or administrator.
- Report the behavior to a school staff member as soon as possible.
- If you witness sexual harassment, support the person affected and report your concerns.

What happens after a report is made?

The school will take reports seriously, investigate concerns promptly, and take appropriate action to stop harassment, prevent its recurrence, and support those affected. Retaliation against anyone who reports a concern or participates in an investigation is prohibited.

Where can I find more information?

Additional information about sexual harassment, reporting procedures, investigation processes, and student rights can be found in district policy and administrative regulations.

STUDENT SUPERVISION

Creswell High School provides supervision for students during the school day from 7:45 a.m. to 3:45 p.m. Students who participate in school-sponsored activities outside of these hours must remain under the supervision of the assigned staff member, coach, or advisor.

Unless participating in a supervised school activity, students are expected to leave campus promptly at the end of the school day. The school cannot provide supervision or assume responsibility for students who remain on campus outside of supervised hours or activities.

TECHNOLOGY AND NETWORK USE

Creswell School District provides technology to support learning, creativity, communication, collaboration, and academic success. District-issued devices, accounts, software, networks, and chargers remain the property of the district and are provided for educational purposes.

Students are expected to:

- Use district technology responsibly and for school-related learning.
- Practice safe, respectful, and responsible digital citizenship.
- Keep devices secure, in good condition, and free from damage or unauthorized modifications.
- Use only their assigned district account and keep passwords confidential.
- Return all district-issued equipment when requested.

To help maintain a safe digital learning environment, the district uses internet filtering, monitoring, and other security measures as required by law. Activity conducted on district devices, networks, or accounts may be monitored and should not be considered private.

Students may not use district technology to:

- Access, create, store, or share inappropriate, harmful, or unlawful content.
- Harass, bully, threaten, or intimidate others.
- Bypass security measures, access another person's account, or disrupt district systems.
- Share personal information in unsafe or inappropriate ways.
- Use district technology for personal business, political activities, or any purpose that violates school rules, district policy, or the law.

Failure to follow these expectations may result in the loss of technology privileges, disciplinary action, financial responsibility for intentional damage, and/or referral to law enforcement when required by law.

Use of district technology is not private. Use of district technology is not private. The district may monitor the use of district devices, accounts, networks, files, communications, and internet activity to help maintain a safe and secure learning environment.

Students and families are responsible for the care of school-issued devices. Lost, stolen, or damaged devices must be reported to the school office as soon as possible. Families may be responsible for repair or replacement costs in accordance with district procedures.

Failure to follow these expectations may result in the loss of technology privileges, disciplinary action, financial responsibility for intentional damage or negligence, and, when appropriate, referral to law enforcement.

For complete information, please refer to the Creswell School District Technology Use and Device Loan Agreement and Board Policy IIBGA - Electronic Communications System.

TECHNOLOGY USE & DEVICE LOAN AGREEMENT

Creswell School District believes that technology allows for unique opportunities for students to learn, innovate, create, communicate, collaborate, and more. Along with these remarkable advantages, the use of technology also provides an opportunity for students to demonstrate being a thoughtful, responsible digital citizen. The device and charger being loaned is the property of Creswell SD. The device is to be used for academic purposes only and returned in the same condition when collected. This Technology Use and Device Loan Agreement is in accordance with the District Policy: Electronic Communications System IIBGA. That policy is viewable at: <https://rb.gy/brzyl1i>

Please read the following policies and sign to acknowledge these responsibilities:

1. Students and their families are responsible for loss or damage to their student's school-issued device. If a police report has been filed on a stolen device, students/guardians may not have to pay the replacement cost.
2. The device should only be used by the student to whom it has been assigned.
3. The device must be returned to the District when requested by the District to do so.
4. The user must use Creswell technology for its intended purpose - to support and enhance learning.
5. The user will follow all laws and Creswell District policies in the use of District hardware and software, including copyright laws.
6. Creswell accounts are assigned to individuals and may not be shared. This means that the user will not let others use their account to access Creswell technology or the Internet.
7. The user shall have no expectation of privacy when using District technology and the District reserves the right to monitor all usage. Files and other information, including email sent or received, generated or stored, may be monitored, recorded, searched and disclosed at the direction of the Superintendent, district legal counsel or designees. Passwords used on the district's system are the property of the district and must be provided to designated district personnel as appropriate.
8. District technology may not be used for unlawful purposes or to download, order for print, or otherwise transmit or communicate any material that is obscene, offensive, blasphemous, pornographic, sexually suggestive, deceptive, harassing, threatening, menacing, abusive, harmful, an invasion of privacy, defamatory, libelous, vulgar, violent or hatred against another person or group of persons with regard to race, color, sex, sexual orientation, gender identity, religion, national origin, age, marital status, disability, or other protected classes.
9. District technology may not be used for commercial purposes, advertising, personal financial gain, or political campaigning.
10. The user will not modify technology equipment (hardware or software) without permission. Applying stickers to defacing the serial number/district label is prohibited.
11. The user is aware that any deliberate attempt to degrade or disrupt technology performance by spreading computer viruses is considered criminal activity by state and federal law.
12. The user will protect their safety by never revealing their personal address and phone number or those of other students or colleagues.
13. The user understands that Creswell School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages a user suffers including loss of data resulting from delays, non-deliveries, mis-deliveries, or service

interruptions caused by the District's own errors or omissions. Use of any information obtained via the Internet is at the user's own risk. Creswell School District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

14. Users must report damage, theft, suspected theft, or loss of a device to Creswell Technology Services by phone or email: 541-895-6013 or csdtechdesk@creswell.k12.or.us as well as their school's principal by phone or email.
15. Students who do not return the device and related materials when requested may be subject to criminal prosecution or civil liability. If the device equipment is lost, stolen or damaged while in the Student's possession, Student is responsible for the replacement or repair thereof and Student agrees to indemnify the District against any claim occurring during or resulting from Student's possession or use of the District property, including, but not limited to any claim for infringement or violation of applicable trademarks and copyrights attributable to Student's use of the District Property.

By signing for the CHS Handbook I agree to the Device Loan Agreement conditions below:

- I acknowledge and agree to the terms of use as spelled out in the Technology Use and Device Loan Agreement form.
- I acknowledge receipt of the above-mentioned device.
- I agree to take the necessary precautions to ensure the continued working condition and security of the abovementioned device.
- In the event of damage / malfunction, I will report this to District Technology Services and the site principal.
- I understand that this agreement is in accordance with the District Policy: Electronic Communications System IIBGA and that the policy is viewable from the District Website and at: <https://rb.gy/brzy1i>
- I understand that I am financially responsible if the above-mentioned device is lost, damaged, or stolen. If a police report has been filed on a stolen device, students/guardians may not have to pay the replacement cost. Please contact your site principal immediately if this occurs.
- I agree to return the above-mentioned device, complete and in working order, when requested. I understand that we are financially responsible for this device should it be lost, stolen, or damaged.

TEXTBOOKS AND INSTRUCTIONAL MATERIALS

Textbooks and other instructional materials are provided to students at no cost to support learning. Students are responsible for taking good care of any materials issued to them and returning them when requested.

Normal wear and tear is expected, but **students will be charged for materials that are lost, damaged beyond normal use, or not returned.** Outstanding fines or replacement costs may need to be resolved before additional materials are issued or transcripts are released, as permitted by district procedures.

If a textbook or other instructional material is lost or damaged, students are encouraged to contact their teacher or the main office as soon as possible to discuss replacement options.

TOBACCO, INHALENTS, AND VAPING PRODUCTS

To help maintain a safe, healthy, and productive learning environment, students may not possess, use, distribute, sell, or promote tobacco or vaping products while on school property, in district vehicles, at school-sponsored activities, or while under the supervision of the district.

Tobacco and vaping products include cigarettes, cigars, smokeless tobacco, e-cigarettes, vape pens, nicotine pouches, and other inhalant delivery systems. This does not include products that are lawfully prescribed, approved for medical use, or used as part of an approved tobacco cessation program in accordance with district procedures and applicable law.

Violations may result in disciplinary action, parent or guardian notification, and referral to educational or cessation support programs.

TRANSPORTATION

The district is committed to providing safe transportation for students. Riding a school bus is a privilege, and students are expected to help maintain a safe, respectful, and orderly environment.

Students riding district transportation are subject to the Student Code of Conduct and the authority of the bus driver. Expectations include:

- Follow the directions of the bus driver and staff.
- Remain seated while the bus is in motion.
- Use respectful language and behavior.
- Keep hands, feet, objects, and personal belongings to yourself.
- Keep the bus clean and free from damage.
- Do not bring weapons, dangerous items, alcohol, drugs, tobacco, vaping devices, or other prohibited substances on the bus.
- Use electronic devices responsibly and in a manner that does not disrupt others.
- Follow all safety procedures when boarding, riding, and exiting the bus.

Bus Citation Process

When student behavior does not meet transportation expectations, the following progressive discipline process may be used:

1. **First Citation:** Parent/guardian notification and review of expectations before transportation privileges are restored.
2. **Second Citation:** Suspension of bus privileges for 3-5 school days.
3. **Third Citation:** Suspension of bus privileges for 5-10 school days.
4. **Fourth Citation:** Loss of bus privileges for the remainder of the school year or as determined by the district.

Serious safety violations may result in immediate suspension or loss of transportation privileges without following the progressive citation process.

Students who lose transportation privileges remain responsible for attending school and arriving on time.

Additional transportation rules and procedures are available through the district's Transportation Department.

Vehicles, Bicycles, and Personal Transportation Devices

Students who drive to school must obtain a parking permit and follow all school parking regulations. Parking on campus is a privilege that carries the responsibility of driving safely and following school expectations. Parking privileges may be suspended or revoked for unsafe driving or violations of school rules or district policy.

Vehicles parked on school property are subject to school authority. District officials may search a vehicle when there is reasonable suspicion that it contains items that violate the law, district policy, or school rules.

Students who ride bicycles to school should park them in designated bicycle racks. Oregon law requires riders under the age of 16 to wear a helmet.

For everyone's safety, skateboards, scooters, rollerblades, and other personal transportation devices may not be ridden on campus during the school day unless authorized by school administration. Students should walk these devices once they arrive on campus.

Students are responsible for securing their vehicles, bicycles, and other personal property. The district is not responsible for loss, theft, or damage to personal property brought onto school grounds.

WEAPONS AND REPORTING

Weapons of any kind are prohibited on school property, at school-sponsored activities, on school transportation, and in any setting under the supervision of the district. This includes firearms, knives, explosives, look-alike weapons, and any other item used or intended to cause harm or threaten the safety of others.

State and federal law require that any student who brings, possesses, conceals, or uses a firearm at school, at a school-sponsored activity, or on school transportation may be expelled for a period of at least one year. The superintendent may modify this requirement on a case-by-case basis as permitted by law. Federal law also prohibits the possession or discharge of a firearm in a school zone.

Students are encouraged to **immediately report any weapon, threat, or other safety concern to a teacher, administrator, school staff member, or law enforcement**. Students are expected to provide truthful information when making reports or participating in investigations. Knowingly making false statements, submitting false information, or filing a complaint in bad faith may result in disciplinary action.

No student will be disciplined or retaliated against for making a report in good faith or for providing information they reasonably believe to be true. Prompt reporting helps keep our school safe for everyone.

DUE PROCESS

At Creswell High School, we believe discipline should be fair, respectful, and focused on learning. Students are expected to follow the Student Code of Conduct and school expectations. When concerns arise, students have the right to understand what happened, share their perspective, and be treated fairly through the school's disciplinary process. Our goal is to promote accountability, restore relationships when appropriate, and help students learn from their choices while maintaining a safe, positive learning environment for everyone.

INTERVIEWS

School administrators may meet with students to better understand concerns involving student safety, behavior, school policy, or potential violations of the law. Students may also be interviewed when they are seeking support, reporting bullying or harassment, sharing unsafe conditions, serving as witnesses, or providing information about an incident.

As part of the school's commitment to student voice, students who are directly involved in an incident may be asked to complete a **Green Student Statement Form**. This form allows students to explain events in their own words and provides important information to help school staff make fair, informed decisions. Students are expected to provide honest and accurate information. Interviews will be conducted respectfully and in a manner appropriate to the student's age and the circumstances.

INTERVIEWS BY LAW ENFORCEMENT AND CHILD WELFARE AGENCIES

The school may work with law enforcement officers and child welfare agencies when required by law. When law enforcement requests to speak with a student at school, the principal or designee will follow district policy and applicable law. When appropriate and allowed by law, reasonable efforts will be made to notify a parent or guardian.

Under Oregon law, representatives from the Oregon Department of Human Services (ODHS) or law enforcement may interview a student at school as part of an investigation involving suspected child abuse. In these situations, investigators may conduct the interview without prior parent or guardian notification or consent. School staff are required to cooperate with these investigations and may be legally prohibited from notifying a parent or guardian or sharing information about the investigation.

The district will comply with all applicable state and federal laws regarding student interviews and investigations.

SEARCHES

To help maintain a safe, secure, and orderly learning environment, school officials may search a student, the student's personal belongings, or district property assigned to the student when there is reasonable suspicion, based on specific facts, that the student possesses an item that violates the law, district policy, school rules, or poses an immediate risk to the health or safety of students or staff. Searches may also be conducted when school officials have reasonable information that emergency or dangerous circumstances exist.

Any search conducted by school officials will be reasonable in scope and related to the nature of the concern. Strip searches are prohibited.

School officials may seize items that are prohibited by law, district policy, or school rules, or that may serve as evidence of a violation. When appropriate, confiscated items may be turned over to law enforcement.

Lockers, parking lots, and other school-provided storage areas remain the property of the district and may be inspected periodically for safety, maintenance, sanitation, security, or to recover district property. Students should not expect privacy in district-owned lockers or other school property assigned for student use. Whenever practical, students will be given the opportunity to be present during an inspection.

DISCIPLINE CONSEQUENCES

IN-SCHOOL SUSPENSION (ISS)

In-school suspension (ISS) may be used when a student's behavior disrupts the learning environment or violates school or district expectations, but the situation does not require removal from campus.

Students assigned to ISS remain under school supervision and are expected to complete assigned academic work while following all ISS expectations. Students are not permitted to attend regular classes or participate in school activities during the ISS assignment unless authorized by school administration.

Before an ISS assignment is issued, students will be informed of the concern and given an opportunity to share their perspective. Parents or guardians will be notified as appropriate, and students will receive information regarding the length of the assignment and expectations for successful completion and return to class.

ISS is intended to provide an opportunity for reflection, accountability, and continued academic progress within a structured and supportive environment.

SUSPENSION

Suspension may be used when a student's behavior significantly disrupts the learning environment, endangers the safety of students or staff, causes substantial property damage, or involves a serious violation of school rules, district policy, or the law.

Before a suspension is issued, students will be informed of the concern and given an opportunity to share their perspective. Parents or guardians will be notified as soon as reasonably possible, and students will receive information about the length of the suspension, expectations for returning to school, and any available appeal process.

Whenever appropriate, the district may use alternatives to out-of-school suspension, including restorative practices, behavioral interventions, or other supportive responses designed to help students remain engaged in school.

During a suspension, students may not attend school activities, participate in extracurricular events, or be on district property unless authorized by school administration.

Students will be provided opportunities to complete essential coursework and assessments missed during a suspension.

EXPULSION

Expulsion is the most serious disciplinary consequence and may be imposed in accordance with Creswell School District board policy and Oregon law when a student's behavior poses a significant threat to the health or safety of students or staff, when required by law, or when other disciplinary interventions have not been successful.

In making an expulsion recommendation, the district will consider the student's age, circumstances, and prior pattern of behavior, as required by applicable board policy and law. Expulsion may not be used solely as a response to truancy.

Students and parents/guardians have the right to due process under district policy and Oregon law, including written notice of the allegations and the opportunity for a hearing before an expulsion decision is made, unless that right is waived as permitted by law.

Expulsions may not exceed one calendar year unless otherwise provided by law. The district will provide notice of hearing procedures, student and parent rights, and information regarding alternative educational services as required by board policy and applicable law.

A full version of the Creswell High School Progressive Discipline Model is available upon request

PRACTICES AND PROCEDURES

ABBREVIATED (ABRIDGED) SCHOOL DAY

Creswell High School encourages all students to enroll in a full schedule each quarter to maximize learning opportunities and stay on track for graduation. Students requesting or participating in an abbreviated (abridged) school day must complete the district's Abbreviated School Day Acknowledgement Form each quarter. The form explains student and parent rights under Oregon law, outlines eligibility requirements, and confirms parent/guardian acknowledgement. Seniors are required to participate in Senior Advisory, and students participating in OSAA athletics must be enrolled in at least three credit-bearing classes. Students with an Individualized Education Program (IEP) may only be placed on an abbreviated school day through the IEP team process as required by law.

[LINK to Abbreviated School Day Form](#)

ALTERNATIVE EDUCATION

Creswell School District is committed to providing flexible learning opportunities that meet the individual needs of students. When a traditional school schedule is not the best fit, students may be considered for alternative education options based on their academic, behavioral, social-emotional, or personal needs. The district's primary alternative education option for high school students is Creswell Online, offered in partnership with Greenways Academy. This program provides a flexible online learning environment with certified teachers, personalized support, and coursework aligned with Oregon academic standards. Enrollment is subject to district procedures and administrative approval.

Students and families interested in learning more about alternative education options should contact their school counselor or administrator to discuss eligibility and determine the program that best supports the student's success.

ALTERNATE ASSIGNMENTS

In some circumstances, students may be provided an alternate assignment or learning activity in place of a required school program or learning activity. This may include circumstances related to religion, disability, or other reasons permitted by law or District policy.

Parents or guardians who wish to request an alternate assignment should submit the request in writing to the teacher and include the reason for the request. The school will determine an alternate assignment and, when required, will identify an appropriate alternative learning activity that meets applicable requirements.

Questions about alternate assignments should be directed to the principal or school counselor.

ASSEMBLIES

Assemblies are one of the ways we come together as a school community to celebrate achievements, learn from guest speakers, support one another, and build school spirit. Some assemblies are high-energy and interactive, while others are quiet and reflective. Students are expected to recognize the purpose of each assembly and adjust their behavior accordingly.

The same expectations for respectful behavior that apply in the classroom also apply during assemblies. Students should participate appropriately, follow staff directions, and help create a positive experience for everyone. Students who disrupt an assembly or fail to follow the Student Code of Conduct may be removed from the event and may be subject to disciplinary action.

ASSESSMENT PROGRAM (Testing)

Assessments help students, families, teachers, and schools understand what students know, what they are ready to learn next, and where additional support may be helpful. Creswell School District uses a variety of assessments to monitor student learning, evaluate programs, and meet state and federal requirements.

Statewide Assessments

Oregon requires students in grade 11 to participate in statewide assessments. These assessments measure student progress toward Oregon's academic standards and help schools and the state understand how well students are being served. Students are encouraged to participate.

Oregon law allows students and families to annually opt out of certain statewide summative assessments. Information about the opt-out process, including required notices and forms is available. Students who are excused from participating in a statewide assessment will be provided with supervised educational activities during the assessment period.

ATHLETICS

Creswell High School offers a variety of athletic opportunities for students to compete, build relationships, develop skills, and be part of a team. CHS competes as a 3A school in the Oregon School Activities Association (OSAA) and is a member of the Mountain Valley Conference.

All students are encouraged to participate in athletics. Participation is a privilege, and student-athletes are expected to meet school and OSAA eligibility requirements, follow team expectations, and represent Creswell High School in a safe, respectful, and responsible manner.

Athletic Eligibility and Registration- Before participating in athletics, students must:

- Have a current physical examination on file with the school.
- Have parent/guardian permission.
- Provide proof of insurance.
- Complete athletic registration through FinalForms.
- Meet academic, attendance, citizenship, and OSAA eligibility requirements.
- Meet any additional requirements established by the athletic department or individual team.
- Student-athletes are expected to attend school regularly. Unexcused absences and excessive tardies may affect participation in practices or competitions.

Student-Athlete Code of Conduct

Student-athletes are expected to follow the Creswell High School Student-Athlete Code of Conduct, as well as school and OSAA rules.

The Code of Conduct establishes expectations for behavior at school, during athletic activities, and in the community. It addresses areas including alcohol, drugs, tobacco, school discipline, attendance, and responsible behavior.

Violations of the Code of Conduct or other athletic expectations may result in consequences, including loss of participation privileges.

Sports Offered at CHS

Fall Cheerleading Cross Country Football Boys Soccer Girls Soccer Girls Volleyball	Winter Boys Basketball Girls Basketball Wrestling Cheerleading	Spring Baseball Softball Boys Tennis Girls Tennis Track and Field Boys Golf Girls Golf Boys Volleyball* Girls Flag Football* *Offered at CHS as club sports and may participate in OSAA competition.
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Athletic Fees

\$150 per sport, per season

\$75 for an additional sport during the same season

\$500 family maximum per school year

\$75 reduced fee for families qualifying for free meals

\$100 reduced fee for families qualifying for reduced-price meals

Current and past athletic fees must be paid before participating. Payment plans may be arranged by contacting the school office.

In limited circumstances, an athletic fee may be refunded, such as when a student moves out of the district or experiences an injury early in the season before competitions/games have started. Refunds are subject to approval by the Athletic Director.

Get Involved! Athletics are a great way to challenge yourself, build friendships, develop leadership skills, and contribute to the Creswell community. Find a sport that interests you and get involved!

ATHLETICS CONCERNS AND COMPLAINTS

Creswell High School encourages students and families to address athletic concerns directly, respectfully, and as close to the source of the concern as possible.

Students or families with an athletic concern should follow this process:

1. **Coach:** Discuss the concern with the coach whenever possible.
2. **Athletic Director:** If the concern is not resolved, bring it to the Athletic Director.
3. **Principal:** If the concern remains unresolved, submit a written complaint to the Principal.
4. **Superintendent:** If the concern is still unresolved, it may be submitted to the Superintendent.

Students or families may be asked to complete an Athletics Complaint Form or Student Statement Form to document the concern, steps already taken, and the resolution being requested.

The goal of this process is to address concerns promptly, fairly, and respectfully while supporting positive relationships among students, families, coaches, and school staff.

[Link to Athletic Complaint Procedure Form](#)

ATTENDANCE

Regular attendance is an important part of student success. Being at school each day helps students learn, participate, build relationships, and stay connected to their school community. **Every day matters.**

Oregon law requires students ages 6-18 to attend school unless they are legally excused. Parents and guardians are responsible for supporting regular school attendance.

Students are expected to **attend school regularly and arrive on time each day**. When a student is absent, families should follow District procedures for reporting and excusing the absence.

Attendance Matters

Creswell High School monitors attendance throughout the school year and works with students and families to support regular attendance. A student is considered **chronically absent** when they miss more than 10% of their enrolled school days, including both excused and unexcused absences.

CHS will communicate with students and families about attendance. Students whose attendance falls below 90% may receive monthly communication by email and/or letter.

If attendance becomes a challenge, we want to help. Students and families are encouraged to contact the school as early as possible so we can work together to identify barriers and support regular attendance.

School Activity Attendance

To participate in a school-sponsored activity, including athletic practices, dances, and other activities, students must attend school and have no unexcused absences on the day of the activity.

Attendance Messenger

When a student is absent from class and the school has not received notice from a parent or guardian, the District's messaging system may call or text a parent or guardian to notify them of the absence.

The messaging system may also be used to share other important school and District information with families.

Planned or Pre-Arranged Absences

Sometimes students need to miss school for a planned event, appointment, family activity, or other circumstance. When possible, families should **make arrangements with the school in advance**.

To request a planned absence, a parent or guardian should submit a written request that includes the dates of the absence. Whenever possible, requests should be submitted **at least three school days in advance**.

Students are responsible for communicating with their teachers and making arrangements for missed assignments and learning.

Planned absences may be excused when arrangements are made in advance and the absence meets Oregon law and District requirements. Families are encouraged to schedule appointments, vacations, and other planned activities outside of the school day whenever possible.

For extended absences, families should contact the school in advance to discuss attendance requirements and any steps needed to maintain the student's enrollment and support their return to school.

Truancy and Irregular Attendance

Under Oregon law, a student is considered to have **irregular attendance** when the student has **eight unexcused one-half-day absences during any four-week period** in which school is in session. When this level of attendance or a pattern of unexcused absences develops, the school may begin the required attendance intervention and truancy processes.

The school will communicate with parents or guardians regarding attendance concerns and document those contacts. If unexcused absences continue, additional interventions or referrals may occur in accordance with Oregon law and District procedures. Before a citation may be issued, state law requires specific notice and opportunities for the student and parent or guardian to participate in a conference and address attendance concerns.

Ten Day Drop

Students who miss **10 consecutive full school days** may be dropped from enrollment in accordance with state law and District procedures.

A ten-day drop is an enrollment and attendance procedure and **is not an expulsion**. Students are still expected to attend school. Upon returning, students should report to the registrar to complete the appropriate enrollment process.

Parents and guardians should notify the school when a student is absent and provide information needed to determine whether an absence may be excused. Excused absences may include absences due to student or family illness, emergencies, or other circumstances permitted by law and District procedures.

Families are encouraged, whenever possible, to schedule appointments, vacations, and other planned activities outside of the school day.

If attendance is becoming a challenge, please contact CHS. We want to work with students and families early to identify solutions and support every student's success.

CHANGE OF ADDRESS OR CONTACT INFORMATION

Please notify the school office promptly whenever your address, phone number, email address, or emergency contact information changes. Keeping this information current helps the school communicate with families and respond appropriately when needed.

CHECKING STUDENTS OUT OF SCHOOL

To minimize classroom interruptions and protect instructional time, parents and guardians checking out a student within five minutes of passing time may be asked to wait until the next passing period.

Families are also strongly encouraged to avoid checking students out during the final 10 minutes of the school day, whenever possible.

CLASS CHANGES

Choosing your courses is an important part of planning your high school experience. Because Creswell High School builds its master schedule and staffing based on student course requests, students are expected to follow through with their course selections.

Requests to drop or withdraw from a class because of dissatisfaction with grades or GPA will not be granted. Requests for a specific teacher or class period will not be granted.

If you have a concern about your schedule, talk with your school counselor as soon as possible. Class changes are limited and are considered only for specific academic or exceptional circumstances.

Class Change Requests: Weeks 1-3

During the first week of the quarter, class change requests must be submitted by the end of the week. Requests submitted during Weeks 2-3 require counselor approval. All requests after the first week must be submitted in writing using the Class Change Request Form available in the Counseling Office.

During the first three weeks, class changes may be considered for the following academic reasons:

- Error in course placement
- Missing graduation requirement for a junior or senior
- Completion of a course through an approved alternative school or summer program
- Required adjustment due to a Lane Community College (LCC) schedule

Class Change Requests: After Week 3

- Requests submitted after the **third Friday of the quarter** require administrative review. Approval will be considered only for:
- Academic misplacement: The student was placed in a course that does not appropriately match their academic level.
- True scheduling error: A genuine scheduling error has occurred, such as a missing required course or two classes scheduled during the same period.
- Exceptional circumstances: An unexpected circumstance, such as illness or a medical condition, requires a schedule change.
- Administrative approval is not guaranteed, even when a request meets one of these criteria.

Dropping a Class

Dropping a class after the quarter begins may affect the student's transcript:

- **First 5 school days:** The course will not appear on the transcript.
- **Weeks 2-3:** If the student is passing at the time of withdrawal, the transcript will show a **W (Withdrawal)**. If the student is failing, the transcript will show **NC (No Credit)**. Neither affects GPA.
- **Week 4 through the end of the quarter:** The transcript will show **NC (No Credit)**, which does not affect GPA.

Students and families should consider how a schedule change may affect graduation requirements, college plans, athletic eligibility, and other postsecondary opportunities. A schedule change may also require adjustments to other classes in order to accommodate the request.

Questions About Your Schedule?

Start by talking with your school counselor. If a class change is appropriate, your counselor can help you understand the process and next steps.

LINK: [Class Change Form](#) also available in the Student Center

CLUBS, ORGANIZATIONS, AND ASB

Students are encouraged to get involved in clubs and organizations that match their interests, build community, and provide opportunities to lead and participate.

Students interested in starting a new club or organization should complete a club application. The application must include:

- A clear purpose or mission for the club
- At least four active student members
- A staff advisor who agrees to support the club
- Elected officers or a student leadership team
- The required information submitted to ASB Executive Leadership for review and approval.

New clubs and organizations must receive administrative approval before beginning activities.

CONCUSSION AND BRAIN INJURY ACCOMMODATIONS

Under Oregon House Bill 3007 (2025) and OAR 581-021-3007, students recovering from a concussion or other brain injury may receive school accommodations to support healing and a successful return to learning.

When a parent or guardian provides medical documentation of a brain injury and submits a written request for accommodations, the school must develop an **Immediate and Temporary Accommodations Plan (ITAP)**.

The plan must be in effect no later than **10 school days** after the written request.

What Parents and Guardians Can Do

- Provide the school with medical documentation and a written request for an ITAP.
- Share information about your child's symptoms, challenges, and medical recommendations.
- Communicate with the school as recovery progresses so accommodations can be adjusted as needed.

For questions or to request an ITAP, contact Creswell High School administration or the Counseling Office.

COUNSELING

Creswell High School counselors are here to support the **whole student**. We recognize that students are most successful when their academic, social, emotional, and personal needs are supported. Students are encouraged to connect with their counselor whenever they have a concern, need support, or want help planning for their future.

Student Counseling

Counselors are available to support students with **personal, social, emotional, family, and academic concerns**. Students can talk with a counselor about challenges that may affect their well-being, relationships, attendance, or success at school.

Counselors can:

- Listen and provide support when students are facing challenges.
- Help students work through personal, social, or emotional concerns.
- Support students experiencing stress, conflict, grief, or other difficult circumstances.
- Help students develop strategies for managing challenges and staying connected to school.
- Connect students and families with appropriate community resources and additional support when needed.

- Provide support related to substance use or other concerns that may affect a student's well-being or success.

Suicide Prevention

Creswell High School provides annual suicide prevention education.

Students are encouraged to seek help if they or someone they know is struggling with thoughts of suicide or experiencing a mental health crisis. Call or text 988 to connect with the Suicide & Crisis Lifeline. Students may also reach out to a trusted adult or school counselor for support. Information shared during counseling is generally treated as confidential, consistent with professional responsibilities and applicable legal requirements. Students do not need to wait until a problem becomes serious to talk with a counselor. **If something is affecting you, we encourage you to reach out.**

Academic and Post-Secondary Planning

Counselors help students make informed decisions about their courses, graduation plans, and opportunities after high school. Students are encouraged to begin thinking about their future early and to revisit their plans throughout high school.

Counselors can help students:

- Understand graduation requirements and plan courses.
- Explore course offerings, programs, and activities.
- Create and update a four-year academic plan.
- Explore interests, strengths, and possible career pathways.
- Prepare for college, career, technical training, military service, employment, or other opportunities after high school.
- Learn about college entrance requirements, testing, applications, and deadlines.
- Explore financial aid, scholarships, and other resources.
- Connect academic and career goals to high school course choices and experiences.

Students are also encouraged to take advantage of the **College and Career Coordinator**, who can provide additional support with post-secondary planning, career exploration, college and training opportunities, applications, financial aid, scholarships, and other resources to help students prepare for life after high school. Your future starts with the choices you make today. We encourage every student to take an active role in planning for what comes next.

CREDIT BY PROFICIENCY

Students may earn credit by demonstrating proficiency in a course. This process is designed for students who already have the knowledge and skills required for a course and can demonstrate that proficiency through an assessment. See [Creswell World Language by Proficiency Policy 2026-27](#) for details.

Students who are interested in earning credit by proficiency must:

- Complete the [Credit-by-Proficiency Form](#) and submit to the Academic Counselor. A separate form is required for each course and, when applicable, each semester or quarter of a course.
- Get approval: The form must be signed by the student, parent/guardian, teacher, counselor, and administrator before the proficiency assessment is administered.

- Demonstrate proficiency: Complete an assessment designed by the teacher and approved by the administration. The assessment may include a written exam, demonstration or performance, work sample, research component, or other appropriate evidence of proficiency.
- Meet the proficiency standard: Students must demonstrate proficiency at a minimum level of 80% (B) to earn credit.
- Prepare independently: Credit by proficiency is not an independent study program. Students are responsible for preparing for the assessment using course materials provided by the teacher. The school does not provide additional preparation time.
- Follow course sequences: When courses have a required sequence, students may not earn credit by proficiency for a course that is below a course they have already successfully completed or below their recommended entry level.
- Plan for schedule changes: If a student successfully demonstrates proficiency, the student may need to adjust their schedule and enroll in another appropriate course or learning opportunity. Students will work with their counselor to identify an appropriate alternative.

Participation Courses (Ineligible for Credit by Proficiency)

Some courses require students to demonstrate proficiency through ongoing participation, performance, projects, or hands-on learning rather than through a single assessment. This may include courses such as drama, physical education, band, choir, art, and woodshop. Credit for these courses is earned by demonstrating proficiency through the course experience rather than through a single credit-by-proficiency assessment. When appropriate, teachers may recommend that students who already demonstrate advanced skills move into an advanced-level course.

Credit by proficiency is intended for students who can demonstrate proficiency in the course content, not simply for students who want to skip a class. Students and families with questions about credit by proficiency should contact the Academic Counselor.

CREDIT RECOVERY

Creswell High School is committed to helping every student stay on track for graduation. When a student falls behind in credits, the student and parent/guardian will meet with an academic advisor or school counselor to develop a plan for getting back on track.

Credit Recovery Options

Students may recover credit through:

- Repeating a course at Creswell High School when credit is needed for a core subject.
- Completing another Creswell High School course that meets an outstanding credit requirement.
- Participating in an approved credit recovery program when appropriate.

The academic advisor or school counselor will work with the student to identify the best option based on the student's graduation needs. The credit recovery program or coursework used will be determined by the school administration.

The goal of credit recovery is simple: help students get back on track and successfully earn their high school diploma.

DANCES AND EVENTS

School dances and social events are opportunities for students to enjoy time together and celebrate as a school community. Participation is a privilege, and students are expected to follow school rules and event expectations.

Dance Eligibility

- Most dances, including Homecoming and Winter Formal, are open to all Creswell High School students.
- Prom is traditionally for students in grades 11-12 and their approved guests.
- Students who are restricted from attending school functions due to disciplinary, attendance, or other school-related reasons may not attend dances or social events.
- After-game dances are limited to current Creswell High School students and require a current Student Body Card.

Guests

Students may bring a guest who does not attend Creswell High School when guests are permitted for the event. A Guest Request Form must be completed and approved by the principal before the event.

Guests must meet the following requirements:

- Be of high school age and currently enrolled in school, unless otherwise approved.
- Be in 9th grade or older.
- Be 20 years old or younger for Prom.
- Follow all Creswell High School rules and event expectations.

Event Expectations

All dances and social events are no-reentry events. Once a student leaves the designated event area, they will not be permitted to return.

Students attending a dance or social event may be subject to alcohol screening as part of the school's efforts to maintain a safe and alcohol-free environment.

DIPLOMA REQUIREMENTS

To earn a Creswell High School diploma, students must successfully complete 25 credits and the other graduation requirements established by the State of Oregon and Creswell School District.

Required Credits

<u>Subject Area</u>	<u>Credits</u>
English (ELA)	4
Mathematics	3
Science	3
Social Studies	3
Health	1
Physical Education	1
Fine or Applied Arts	3
Personal Financial Education	0.5
Higher Education and	0.5

Career Path Skills	
Electives	6
Total	25

Mathematics: At least 3 credits, including Algebra I or higher.

Personalized Learning Requirements

Students must also complete Oregon's personalized learning requirements:

- Education Plan and Profile (EPP)
- Two Career-Related Learning Experiences (CRLEs)
- Extended Application (Senior Project)

These experiences help students connect their high school learning to their interests, career goals, and plans after graduation.

Other Diploma Options

Students who qualify may pursue a Modified Diploma, Extended Diploma, or Alternative Certificate. Students and families should work with the student's IEP team and/or school counselor to understand eligibility and requirements for these options.

Eligible students may have additional time and support to complete diploma requirements, consistent with state and federal requirements.

Students with disabilities who complete high school will receive the appropriate documentation of program completion and an individualized summary of performance when required.

EDUCATION RECORDS

When a student enrolls in Creswell School District, the District will request the student's education records from the school or educational agency where the student was previously enrolled. When another school or educational agency requests a student's education records, the District will transfer the requested records within the timeframe required by law.

The District will retain copies of transferred records as required by Oregon law and administrative rules.

EMERGENCY DRILLS

Creswell High School conducts emergency drills and provides safety instruction throughout the school year to help students and staff know what to do in an emergency.

Drills and instruction may include fire, earthquake, secure, lockout, shelter-in-place, evacuation, and other emergency procedures.

At least one fire drill will be conducted each school month. Students will be taught the appropriate routes and procedures for safely exiting the building.

Fire evacuation maps are posted near classroom doorways. When an alarm sounds or an emergency procedure is announced, students are expected to follow staff directions quickly, quietly, and safely.

ENROLLMENT

Creswell High School welcomes students and families to our school community. Students who wish to attend Creswell High School must complete the District enrollment process through the school office. Enrollment is subject to Oregon law and Creswell School District policies regarding residency, age, immunizations, attendance, and other eligibility requirements.

In certain circumstances, Oregon law allows a school district to deny enrollment to a student who has been expelled from another school district, including for certain weapons-related offenses.

Families considering private school placement or privately funded educational services should contact the District before making arrangements or requesting reimbursement. State and federal requirements may apply when families seek District funding or reimbursement for private educational services, including services related to an Individualized Education Program (IEP) or Section 504 Plan.

Questions about enrollment or eligibility? Please contact the Creswell High School office.

EMERGENCY CLOSURE INFORMATION

School may be delayed, closed, or dismissed early due to severe weather, emergencies, or other conditions that affect the safety of students and staff.

When an emergency closure or schedule change occurs, the District will communicate information to families through available **District communication systems**, which may include phone calls, text messages, email, and the District website.

Families are encouraged to keep their contact information up to date and to **sign up for FlashAlert notifications** to receive emergency and school closure information.

FEES AND CHARGES

Materials that are part of the basic educational program are provided without charge. Students are responsible for providing their own basic school supplies, such as pencils, paper, erasers, and notebooks.

Some courses, activities, and services may require fees or deposits. Fees are based on participation in a course, activity, or program or access to certain services.

Current Fees:

Item	Fee
ASB Activity Pass	\$35
ASB Card Only	\$15
Yearbook	Ordered directly through Jostens
Ceramics	\$25 per semester
Foods	\$25 per semester*
Woods	\$25 per semester

Welding	\$25 per semester
Construction	\$25 per semester
Band Instrument Rental	\$40 per semester
Parking	\$10; \$25 for personalized senior parking spaces
Athletic Participation	\$150 per sport, per season*
Additional Athletic Sport Same Season	\$75
Physical Education T-Shirt	\$10 - required for all PE classes
First Aid/CPR Certification	\$25

*Students who qualify for free or reduced-price meals may be eligible for a reduced athletic fee of \$50 for free-meal eligibility or \$75 for reduced-price eligibility, per sport. Students taking Foods who choose to obtain a food handler card may have an additional fee.

Other fees may apply based on participation in a course, activity, or program. Families should refer to current fee information provided by the school or District for the most up-to-date amounts.

Payment of Fees

Fees may be paid through SchoolPay or as otherwise directed by the school. Questions about a specific fee should be directed to the school office or the department responsible for the activity or program.

Outstanding Fees, Fines, and Charges

If a student owes money to the District for fees, fines, or damage to District property, the District will provide written notice to the student and parent/guardian. The notice will explain the reason for the amount owed, provide an itemization of the fees, fines, or damages, and explain the parent's/guardian's right to request a hearing.

If the amount owed is not paid within 10 calendar days of the District's notice, the District may impose applicable restrictions or other consequences until the amount is resolved.

Request for a Payment Plan or to Waive a Debt

If a family has difficulty paying a school fee, fine, or charge, please contact the school office. Payment plans may be available to help families resolve outstanding balances over time.

A parent or guardian may request a payment plan or, when appropriate, request that a fee, fine, or charge be waived. Requests may be made in writing to the principal or designee.

- A waiver may be considered when:
- The family is unable to pay the amount owed.
- Payment could affect the student's health or safety.
- The cost of collecting the debt would exceed the amount that could reasonably be collected.
- Other circumstances make collection inappropriate.

Our goal is to work with families to resolve outstanding balances in a reasonable and supportive manner.

Families are encouraged to contact the school as soon as possible if they have questions or concerns about a fee, fine, or charge.

FIELD TRIPS

Field trips are an extension of the classroom and are considered part of the regular school day. Students are expected to participate appropriately, follow school rules, and represent Creswell High School in a positive manner. If a student does not attend a scheduled field trip, the absence will be recorded as a school absence.

Before the Trip

Parents/guardians must complete and return any required permission forms by the deadline listed on the form. Students who do not have the required permission may not participate in the field trip.

Transportation

When students travel by school bus, they are expected to follow staff directions and all school and bus safety rules. Students are generally expected to return on the school-provided transportation unless other arrangements have been approved in advance by a parent/guardian and the school.

Phones

Because field trips are an extension of the school day, school rules regarding phones and personal electronic devices remain in effect. Students may not use or have access to their phones during a field trip unless the teacher or staff member in charge gives permission. Students are responsible for their phones and other personal belongings, and CHS is not responsible for lost, damaged, or stolen items.

Student Conduct

Students are expected to demonstrate safe, respectful, and responsible behavior throughout the field trip. Students who do not meet these expectations may lose the privilege of participating in future field trips or school-provided transportation. If a student cannot participate because of a conduct concern, the school will communicate with the parent/guardian and make appropriate arrangements.

Chaperones

Chaperones who are not District employees must complete the District's required volunteer background check process before participating. Only approved chaperones and authorized school personnel may ride school-provided transportation.

GRADING SYSTEM

Creswell High School uses a four-point grading scale to calculate student grade point averages (GPA):

A = 4 points

B = 3 points

C = 2 points

D = 1 point

F = 0 points

Teachers may assign plus or minus (+/-) grades on report cards. Plus and minus grades do not change the GPA value of the corresponding letter grade.

Students typically receive a quarter grade in each course. Grades are issued at the end of each quarter and are available for students and families to view through ParentVUE.

Progress Reports are provided between grading periods to give students and families an update on academic progress. Progress Reports are also available through ParentVUE.

Teachers establish grading policies and criteria for their courses and will communicate those expectations to students at the beginning of the course. Grading expectations are also included in the teacher's syllabus.

Questions or concerns about a class grading policy should first be discussed with the teacher.

Incomplete Grade "I"

Students typically receive a **quarter grade** in each course. The standard letter grades awarded are **A, B, C, D, or F**. Grades reflect a student's progress and achievement in meeting the learning expectations of the course. Occasionally, personal circumstances may prevent a student from completing the requirements of a course by the end of the grading period. In these situations, a teacher may assign an **Incomplete (I)** grade.

- An Incomplete must be assigned by the teacher of record.
- The teacher will determine a reasonable deadline for completing the course requirements based on the student's circumstances. The deadline (typically 2 weeks) will be communicated to the student and parent/guardian when the Incomplete is agreed upon.
- Once the student completes the required work by the agreed-upon deadline, the Incomplete will be changed to the appropriate letter grade.
- If the required work is not completed by the deadline, the Incomplete will be changed to an **F, or the earned grade**, on the student's transcript.

GRADUATION EXERCISES

Students who successfully complete the requirements for a high school diploma, Modified Diploma, Extended Diploma, or Alternative Certificate may participate in graduation exercises.

Students who have not met the requirements for a diploma or certificate may not participate in graduation exercises. Participation may also be limited or denied when a student has violated Board policies, school rules, or other applicable conduct expectations.

Graduation Attire

Students who qualify for graduation may wear a dress uniform issued by a branch of the U.S. Armed Forces if they have completed basic training and are an active member of that branch.

Students may wear Native American tribal regalia or other items of cultural significance as permitted by Oregon law. Items may be restricted if they would substantially disrupt or interfere with the graduation ceremony or replace the cap or gown customarily worn at graduation.

Graduation Speakers

The Valedictorian(s), Salutatorian(s), or other students may be invited to speak during graduation exercises at the discretion of the principal or designee. Graduation speeches must be reviewed and approved in advance by the principal or designee.

EARLY GRADUATION

Students may request to graduate early by completing all graduation requirements before the end of their fourth year of high school.

Students requesting early graduation must:

- Complete a written application with the Academic Counselor at least one semester before they plan to complete their graduation requirements.

- Complete all requirements for an Oregon high school diploma, including Creswell High School's graduation requirements.
- Have the request approved by the student, parent/guardian, school counselor, and building administrator.
- Students who graduate early may participate in the first graduation and commencement ceremony following completion of their diploma requirements.

Once a student has graduated and is no longer enrolled at Creswell High School, the student is no longer eligible to participate in CHS school activities, athletics, or other school-sponsored events.

GRADUATION REQUIREMENTS

Creswell High School requires students to successfully complete 25 credits, along with all other District and state graduation requirements, to earn a high school diploma.

Students may graduate in fewer than four years if they complete all graduation requirements early. Students interested in an accelerated graduation plan should work with their school counselor.

Students who qualify may pursue a Modified Diploma, Extended Diploma, or Alternative Certificate. The school provides appropriate resources and support to help eligible students work toward their individual graduation goals.

Students and families are encouraged to work with the school counselor throughout high school to monitor credits and graduation progress.

HEALTH AND SEXUALITY EDUCATION

Creswell High School provides age-appropriate health and sexuality education, including instruction related to HIV/AIDS, sexually transmitted infections, and child sexual abuse prevention, as required by Oregon law.

Parents/guardians who have questions about the curriculum or wish to request that their student be excused from instruction for which Oregon law allows an exemption should contact the principal for information about the process.

HOMEWORK

Homework provides students with opportunities to practice, apply, and reinforce learning beyond the classroom. Assignments may help students build skills, prepare for upcoming lessons, complete projects, or deepen their understanding of course content.

Homework is intended to support and extend classroom learning and help students develop independence, responsibility, and effective study habits.

IMMUNIZATION

Oregon law requires students to have the required immunizations to attend school **or have an appropriate medical or nonmedical exemption on file**. Immunization records must be provided to the school and may come from a licensed health care provider, health clinic, or other approved source.

Students who are not in compliance with Oregon immunization requirements may be excluded from school until the required immunizations or exemption documentation is provided. Parents/guardians will be notified if their student is subject to exclusion and will be provided information about the requirements needed to return to school.

Families with questions about immunization requirements or exemptions should contact the school office or their local public health authority.

INDEPENDENT STUDY

Students may request an independent study when they have a specific academic interest or learning goal that cannot be met through the school's regular course offerings.

Independent study must be approved in advance by the appropriate teacher, school counselor, and administrator. Students must complete an Independent Study Enrollment Permission and Agreement that outlines the course objectives, learning activities, resources, timeline, and final work to be completed.

Independent study courses must include appropriate academic expectations and regular progress monitoring. Students are responsible for completing the agreed-upon work and meeting established deadlines.

Students interested in an independent study should speak with their school counselor to discuss whether this option is appropriate and begin the approval process.

[LINK to Independent Study Form](#)

LOCKERS

Lockers are provided for student use and remain District property. The District may inspect lockers at any time, without prior notice, to maintain safety, sanitation, and proper condition; to ensure prohibited items are not present; or to recover District property.

Students are responsible for the security and condition of their assigned locker. Keep your locker locked and do not share your combination with others.

Students should not store valuables or irreplaceable items in lockers. Creswell School District is not responsible for lost, stolen, or damaged personal property kept in lockers.

MEAL PROGRAMS

Breakfast is available to all students and staff at the beginning of the school day. Breakfast is free for all students.

Lunch is served daily in the school cafeteria. Lunch is free for all students.

Students are expected to help keep the cafeteria clean, safe, and welcoming by:

- Returning trays and dishes to the designated area.
- Cleaning up after themselves.
- Using appropriate voices.
- Walking and keeping hands and feet to themselves.
- Sitting on chairs or benches rather than on tables.

The District's Nutrition Services program manages school meals and meal accounts. Questions about school meals should be directed to the District Office or Nutrition Services.

MEDIA ACCESS TO STUDENTS

Creswell High School may welcome members of the media to school and school-sponsored events to report on school activities, programs, and student accomplishments. Media representatives may interview, photograph, or record students participating in these activities.

Parents and guardians who do not want their student to participate in media interviews, photographs, or recordings should follow the District's media opt-out procedures.

School staff will not provide student education records or other protected student information to the media except as permitted by law and District policy. Students' directory information may be released when permitted by District policy and applicable law.

Students are encouraged to let a staff member know if they have questions or concerns about participating in a media interview or photograph.

MEDICATION

If you become ill or are injured at school, notify your teacher or another staff member as soon as possible. Staff will provide appropriate assistance and contact a parent/guardian or emergency medical services when necessary.

Parents and guardians should keep their student's emergency contact and medical information up to date with the school.

Medication at School

Creswell School District recognizes that some students need medication during the school day or while participating in school-sponsored activities. Medication may be administered by designated school personnel or self-administered by a student when permitted under District procedures and Oregon law.

Parents/guardians must provide the required written authorization and medication instructions before school personnel can administer medication to a student. Medication provided to the school must be in its original, properly labeled container and meet District requirements.

Trained and designated school personnel may administer certain emergency medications, including epinephrine and glucagon, in accordance with Oregon law and District procedures. The District also maintains emergency procedures related to opioid antagonists such as naloxone.

Self-Administration of Medicine

Students may be permitted to self-administer medication when they are able to do so safely and meet the requirements of Oregon law and District procedures. Students authorized to self-administer medication must use it responsibly. Sharing or providing medication to another student is prohibited.

Medication must be stored and administered according to District procedures. Students may carry medication only when specifically authorized under those procedures or an approved medication plan.

For medication forms or questions about medication at school, please contact the school office.

ONLINE LEARNING

Creswell School District is committed to providing flexible learning opportunities that support the individual needs of students. When a traditional school schedule or setting is not the best fit, students may be considered for alternative education options based on their academic, behavioral, social-emotional, or personal needs.

Students have the opportunity to earn high school credit through individual online courses offered by Greenways Academy. Students interested in taking an online course must work with their school counselor and receive approval before enrolling. Courses must meet applicable District and state requirements for credit. Students enrolled in online courses are responsible for completing coursework and meeting course requirements and deadlines. Students should work with their counselor to ensure that online courses fit their graduation plan and academic schedule.

Students and families interested in alternative education or online learning should contact their school counselor or administrator to discuss available options and determine the program or learning opportunity that best supports the student's success.

OPEN CAMPUS

Students are expected to remain on campus during all class periods in which they are enrolled. Students may leave campus when participating in a school-sponsored or supervised activity, such as a field trip, work experience, peer tutoring, or extracurricular activity.

9th-grade and 10th grade students must remain on campus during lunch. Students in grades 11-12 may leave campus during lunch unless their open-campus privilege has been restricted due to attendance, behavior, or other school-related concerns.

Leaving Campus During the School Day

Students who need to leave campus for another reason must have parent/guardian permission and must sign out through the main office before leaving. Parent/guardian permission may be provided in writing or by phone. Students who are permitted to leave campus during a free period do not need to sign out through the main office.

For student safety and building security, parents and guardians must contact the school when requesting that a student be released from campus, including during an emergency.

PASS / NO CREDIT GRADING

Students may choose the Pass/No Credit (P/NC) grading option for a maximum of one elective course per quarter that is not required for graduation.

Teacher Aide, Office Aide, Work Experience, and Peer Tutor courses are graded P/NC only.

Students who choose the P/NC option should understand the following:

- Choosing P/NC: Students must request the P/NC option in writing through their academic counselor by the end of the fifth week of the course.
- Changing the option: Once a student chooses P/NC, they may not change back to a letter grade later in the course.
- Pass (P): A student who meets the course requirements will receive a P and earn credit for the course. A P does not affect the student's cumulative GPA.
- No Credit (NC): A student who does not meet the minimum course requirements will receive an NC and will not earn credit for the course. An NC does not affect the student's cumulative GPA.

SOCIAL MEDIA GUIDELINES

Creswell High School recognizes that social media can be a positive way for clubs, teams, activities, and student groups to build community, celebrate accomplishments, and share information. Official social media accounts are optional and must be approved and monitored in accordance with these guidelines.

Official accounts for Creswell High School clubs, teams, and student groups are considered school/program accounts, not personal accounts. They represent the school and should remain with the organization when student leaders, coaches, or advisors change.

Official Account Expectations

All content, including posts, comments, photos, videos, and music, must follow school and District policies and promote a respectful, inclusive environment.

- Accounts must be monitored by designated student managers and the club advisor or coach.
- Account login information must be accessible to the advisor/coach and school administration to ensure continuity when leadership changes.
- Official accounts should use a school-affiliated email address whenever possible.
- The school reserves the right to remove content that is obscene, unlawful, threatening, intimidating, confidential, discriminatory, or disruptive to the learning environment.
- Groups that do not follow these guidelines may have their official social media account suspended or discontinued and may be subject to school disciplinary action.
- Only approved official accounts may be linked or promoted through the Creswell High School website or other official school communication channels.

[Link to Social Media Guidelines](#)

SPECIAL PROGRAMS AND SERVICES

Creswell High School provides programs and services to support students with a variety of learning needs and circumstances.

English Language Development

Students who are learning English may receive English Language Development (ELD) services and other appropriate supports. Students and families with questions about ELD services should contact the school counselor or building administrator.

Students with Disabilities

Creswell High School provides special education services and supports for eligible students in accordance with federal and state requirements. Students and families with questions about special education services should contact the school counselor, special education case manager, or building administrator.

Title I Services

Creswell High School provides Title I services to eligible students to support academic achievement. Parents and guardians of students participating in Title I are encouraged to be involved in planning, reviewing, and improving the school's Title I program.

Parents and guardians will receive information about the school's Title I program and opportunities to participate in parent-teacher conferences, program planning, and discussions about their student's progress. Students and families with questions about Title I services should contact the school counselor or building administrator.

STUDENT AND PARENT COMPLAINTS

Creswell School District encourages students and families to raise questions or concerns so they can be addressed promptly and fairly. Whenever possible, concerns should first be discussed with the staff member or administrator closest to the situation.

If a concern cannot be resolved informally, students and parents/guardians may use the District's formal complaint procedures. Specific procedures are available for concerns involving: Discrimination, harassment, or bias incidents, Division 22 education standards, Instructional materials, Enrollment of students experiencing homelessness, Public complaints, Suspected sexual conduct involving students, Special education services, Sexual harassment, Talented and Gifted (TAG) services, and/or Student education records.

Students and families who have a concern should contact the school office, building administrator, or District Office for assistance in identifying the appropriate complaint process.

For complete procedures, forms, and information about applicable rights and appeal processes, see the appropriate Creswell School District Board policy and administrative regulation.

STUDENT IDENTIFICATION (ID) CARDS AND ASB CARDS

Students who have their school photo taken will receive a student ID card. ID cards are distributed during registration or after picture retake day.

Students may also purchase an **ASB Card for \$15**, which serves as a student ID and may provide discounts for select school activities.

For **\$35**, students may purchase an **ASB Sticker**, which includes an ASB Card and free and/or discounted admission to regular-season home athletic events and other eligible school-sponsored activities throughout the school year.

Students are encouraged to keep their ID or ASB card with them, as it may be used for identification, checking out library materials, participating in school activities, or receiving student discounts. Replacement cards are available for a fee if a card is lost or damaged.

STUDENTS OF THE MONTH

Each month, teachers nominate students who demonstrate exemplary behavior, good citizenship, personal responsibility, and care for school materials and their learning environment.

From the nominations, one Student of the Month, per grade level, will be selected and recognized.

TALENTED AND GIFTED PROGRAM

Creswell School District provides services for students who are identified as Talented and Gifted (TAG). Students may be referred for TAG identification by a parent, teacher, or through self-referral. The District considers multiple sources of information, including assessments, teacher and parent input, and student work. Students may be identified as Intellectually Gifted or Academically Talented in Reading and/or Mathematics when they meet Oregon's TAG identification criteria and demonstrate additional evidence of high ability. The District uses practices designed to identify students from diverse and historically underrepresented populations. Identified students receive a TAG plan designed to address their individual level and rate of learning. Families are encouraged to participate in developing and reviewing their student's TAG services.

TAG Questions and Appeals

Parents and guardians who have questions or concerns about their student's TAG identification or services should first contact the TAG coordinator, school counselor, or building administrator.

Parents and guardians may also use the District's formal TAG complaint and appeal process. Information about the process is available through the school or District Office.

TEACHER ASSISTANT (TA) AND PEER TUTOR

Creswell High School offers students the opportunity to earn 0.5 elective credit per quarter as a Teacher Assistant (TA) or Peer Tutor. Students may earn a maximum of 2 elective credits through TA and Peer-Tutor assignments.

Teacher Assistants support teachers or office staff with classroom, organizational, technology, and other appropriate tasks assigned by their cooperating teacher.

Peer Tutors provide academic support to other students under the direction of a teacher or staff member. Responsibilities may include assisting individual students or small groups, helping with class activities, preparing learning materials, and modeling positive academic habits.

Students serving as TAs or Peer Tutors are expected to maintain regular attendance, be productive and responsible, follow school rules and staff directions, maintain appropriate confidentiality, and demonstrate exemplary conduct and professionalism.

Students must review and complete the TA/Peer-Tutor Contract with their supervising teacher before beginning the assignment.

TA and Peer-Tutor courses are graded **Pass/No Credit (P/NC)**. Students must meet the expectations of the assignment to earn credit. Failure to meet expectations may result in removal from the assignment and/or **No Credit (NC)** for the course.

[TA/Peer-Tutor Contract](#)

TRANSFER STUDENTS AND CREDITS

Students who transfer to Creswell High School are welcome to become part of our school community. Students and families interested in enrolling at Creswell should contact the school office or a school counselor for information about enrollment requirements and the transfer process.

When a student transfers to Creswell High School, the school will review the student's previous coursework, credits, and attendance records in accordance with Oregon law and District policies and procedures. Transfer credits and attendance may be accepted or adjusted based on applicable requirements.

Students transferring from another school may also be required to provide records from their previous school to support enrollment and appropriate course placement.

VALEDICTORIAN AND SALUTATORIAN

Creswell High School will recognize Valedictorian(s) and Salutatorian(s) for each graduating class.

The **Valedictorian(s)** will be the student(s) with the highest cumulative GPA, and the **Salutatorian(s)** will be the student(s) with the second-highest cumulative GPA.

If multiple students have the same qualifying cumulative GPA, multiple Valedictorians and/or Salutatorians may be recognized. Students sharing these honors may be invited to participate as speakers during the graduation ceremony.

To be eligible for consideration as a Valedictorian or Salutatorian, a student must:

- Attend Creswell High School for their entire senior year.
- Understand that grades of No Pass (NP) or No Credit (NC) on a transcript may impact consideration for Valedictorian or Salutatorian.
- Receive a Pass (P) only in an eligible course or experience, such as serving as a teacher's aide, participating in approved work experience or peer tutoring, or earning a Pass through a proficiency-based grading system.

VIDEO SURVEILLANCE

Creswell High School uses video cameras inside and outside the school to help maintain a safe and secure environment. Cameras operate 24 hours a day, 7 days a week, and are not located in restrooms or locker rooms. Access to footage is limited by student privacy, confidentiality, and applicable law.

VISITORS

Parents, guardians, and other visitors are welcome when their visit has been approved in advance. All visitors must report to the school office upon arrival, sign in, and follow school visitor procedures. A photo ID may be required. Visitors may not enter classrooms or other areas of the school without authorization.