



# **Creswell's Student/Parent Handbook: Creswell Online Academy**

## **Registration**

Students interested in participating in the Creswell Online Academy, must be registered at their Creswell school site (Creslane, CMS, or CHS). Once registered for the 2021-2022 school year, students and their parents may request COA. Transitions in or out of COA will happen before August 23, 2021 or at the semester only.

**Registration for NEW students-**<http://www.creswell.k12.or.us/> Select the "New Student Online Registration" then choose "Register New Account"

**Registration for current students-** The Parent/Guardian will need to log in using their Home Access login credentials on the Creswell School District website <http://www.creswell.k12.or.us>.

Please contact building secretaries if you need more assistance.

Creslane @ 541-895-6140

Creswell Middle School @ 541-895-6090

Creswell High School @ 541-895-6020

## **Attendance**

*Per guidance from the Oregon Department of Education, attendance includes both participation in class activities and interaction with a teacher. **Attendance will be monitored daily.** If your student does not participate during a 24 hour period, he/she will be marked absent for that day.*

If your student is experiencing technical difficulties, ill, or will be missing class for some other reason, please notify the Learning Coordinator as soon as possible so that we may mark it in our student information system appropriately.

## Schedules

Each school day will include Acellus lessons assigned by the Learning Coordinator. It is the parent and students responsibility to ensure that students are participating in Acellus each school day and completing assignments. The Learning Coordinator will monitor their pace and participation and can adjust the level and content of instruction to best meet the needs of the student. Open communication with the Learning Coordinator will be important to ensure the pace and rigor matches the students' learning needs. All instruction will be provided through Acellus asynchronously.

Students who participate in the Creswell Online Academy have flexibility and opportunities to engage in a program similar to a homeschool environment.

- It is highly recommended that students read daily for 30-60 minutes outside of their Acellus lessons. Students can select books of their choice and reading level to practice fluency and be exposed to vocabulary at their instructional level.
- We encourage students to write every day. Journaling or taking notes helps students apply the vocabulary they are learning and build fluency with writing skills.
- Students who participate in Creswell Online Academy have an opportunity to guide their learning path. Parents will have the ability to incorporate enrichment activities and life skills that match the goals of their family.

## Grades

Students will be graded on assignments in Acellus. Grades will be a reflection of the work completed in this program.

## State Testing

Students will not be required to take the state test during the 2021-22 school year.

## Online Coordinator

Each school site has a designated **Online Coordinator**. Online coordinators will be the point of contact to troubleshoot and problem solve technical difficulties with Acellus. *Learning* coordinators will not provide instruction like classroom teachers. *Learning* coordinators will monitor attendance and progress in Acellus as well as make contact with students weekly.

### Learning Coordinators by site:

Creslane:      Learning Coordinator: Steffanni Lee  
                    Asst. Principal: Summer Martin 541-895-6140 [smartin@creswell.k12.or.us](mailto:smartin@creswell.k12.or.us)  
                    Principal: Amy Halley 541-895-6140 [ahalley@creswell.k12.or.us](mailto:ahalley@creswell.k12.or.us)

CMS:            COA Coordinator: Maggie Hoover 541-895-6090 [mhoover@creswell.k12.or.us](mailto:mhoover@creswell.k12.or.us)

Learning Coordinator: Cierra Franklin 541-895-6126 [cfranklin@creswell.k12.or.us](mailto:cfranklin@creswell.k12.or.us)

Principal: Julie Johansen 541-895-6090 [jjohansen@creswell.k12.or.us](mailto:jjohansen@creswell.k12.or.us)

CHS: COA Coordinator: Jennifer Dewey, 541-895-6062, [jdewey@creswell.k12.or.us](mailto:jdewey@creswell.k12.or.us)

Asst. Principal: Brandon Standridge, 541-895-6020, [bstandridge@creswell.k12.or.us](mailto:bstandridge@creswell.k12.or.us)

Principal: Jenny Collins, 541-895-6020, [jcollins@creswell.k12.or.us](mailto:jcollins@creswell.k12.or.us)

## **Nutrition Services**

Nutrition Services will provide grab-and-go meals for COA students. **Parents/Guardians will need to contact the main office of their student's school to arrange for meals to be prepared. Meals will be available to pick up during set hours at each location.**

## **Online Platforms**

- **Acellus (K-12)** Acellus, The Science of Learning, is an interactive learning system that delivers video-based instruction from some of America's best teachers. Acellus uniquely leverages the most innovative technology to scientifically align the student's learning experience to their individual needs. Acellus is the academic program where almost all COA material will be housed.
- **Seesaw (K-5)** Seesaw is the learner management system adopted by the elementary school to increase communication between students, parents and teachers. Links to educational platforms (Acellus, Zoom, etc.) will be available to students in Seesaw. Parents can use Seesaw as a platform to message directly with the Learning Coordinator. The Learning Coordinator will be using Seesaw to provide feedback to students on their work and overall progress.

## **Athletics/Extra Curricular**

Students enrolled in the Creswell Online Academy are eligible to participate in athletics and extracurricular activities as long as they live within the District Boundaries. Students participating in electives that are not solely computer/Acellus based, will receive information about how to participate in their program.

## **Special Education Services**

Students who are eligible for Special Education services will receive their Specially Designed Instruction (SDI) and related services from their case managers and/or service providers **on-site**. Case managers will be making contact with families to discuss service needs and a team meeting will be assembled to discuss options and next steps.

## **TAG Students**

TAG assessment opportunities will continue for all students. Please contact your school's principal for more information if you are interested.

## **Technical support**

Creswell School District's Department of Technology Services is here to help. Technology Support Staff will be available every school day until 4:00pm. Staff are reachable by an online Trouble Ticket System, department email, and phone.

- Submit a [Trouble Ticket](#) (Requests for help can be submitted 24/7)
- Email: [csdtechdesk@creswell.k12.or.us](mailto:csdtechdesk@creswell.k12.or.us)
- Phone: 541-895-6013

## **Technology & Internet**

Students in need will be provided a device to check-out for the instructional year. The designated pick up times will be communicated by the building administrator. Parents should contact the school for more information.

With this educational opportunity also comes responsibility. Inappropriate system use will result in discipline up to and including expulsion from school, suspension or revocation of your student's access to the district's system and/or referral to law enforcement officials. It is important that you and your student read the district policy, administrative regulation and agreement form, and discuss these requirements together. The Electronic Communications Policy and The Electronics Communications Administrative Regulation can be found on the Creswell School District website and a printed copy of the Electronics Communications Agreement Form will be made available to you. Students will also be given a "Digital Learning Agreement" with specific expectations that demonstrate digital citizenship. Please review these materials carefully with your student.

Although the district is committed to practices that ensure the safety and welfare of system users, including the use of technology protection measures such as internet filtering, please be aware that there may still be material or communications on the internet that district staff, parents and students may find objectionable. While the district neither encourages nor condones access to such material, it is not possible for us to eliminate that access completely.

Please refer to Creswell School District AR IIBGA for more information on Electronic Communications.

## Creswell Student/Family Resources

### FOOD

- Creswell Food Pantry: Located at Cobalt Activity Center 364 Cobalt Lane, Contact: Susan Blachnik 541-246-9117, Open Thursdays 12:30-3:00pm, Program provides free 3-5 day food boxes to income eligible individuals and families.
- Creswell New Hope Baptist Church: Providing free community dinner, drive thru style, each Wednesday night from 5:00pm – 6:00pm.

### CLOTHING

- Clothing Closet Creslane Elementary 996 W A St. Contact: Kathryn Dumas 541-895-6175
- hygiene products and shoes.
- **For more information, additional resources, assistance with paperwork, or questions please contact the FRC: Kathryn Dumas. 541-895-6175. kdumas@creswell.k12.or.us**

### EMERGENCY HOUSING

- First Place Family Center Helps families who are low-income, at risk of losing their housing, or are in transition between homes due to job loss, health issues, and other critical problems Contact: 541-342-7728
- Shelter Care Offers a range of housing and support services for individuals and families who are homeless, or on the verge of homelessness Contact: 541- 686-1262
- Housing & Community Services Agency Lane County Provides safe, affordable, energy efficient housing for low-income Lane County residence Contact: 541-682-3755 (Eugene)

### COUNSELING/MENTAL HEALTH

- Creslane Counselor: Jessica Izsak, [jizsak@creswell.k12.or.us](mailto:jizsak@creswell.k12.or.us), (541) 895-6140
- CMS Counselor: Lauri Thomas, [lthomas@creswell.k12.or.us](mailto:lthomas@creswell.k12.or.us), (541) 895-6104
- CHS Counselor: Lori Naugle, [lnaugle@creswell.k12.or.us](mailto:lnaugle@creswell.k12.or.us), (541) 895-6023
- For after hours support (24/7), you can call Lookingglass (541) 689-3111.
- If it is an emergency, please dial 911.

### OTHER NEEDS

- Community Sharing 1440 Birch Ave. Contact: 541-942-2176 Income based food boxes, clothing, housewares, paper products, personal hygiene items, holiday programs, emergency service programs
- DHS Self-Sufficiency 305 Coop Court, Cottage Grove 541-942-9186 M-F 8am – 5pm Resource for in-person help for applying for SNAP, temporary assistance for families, and the Oregon Health Plan

**\*Call 2-1-1 for a State-wide list of Social Services\***

**For more information, additional resources, assistance with paperwork, or questions please contact the Family Resource Coordinator: Kathryn Dumas at 541-895-6175 or [kdumas@creswell.k12.or.us](mailto:kdumas@creswell.k12.or.us)**