

## **Creswell Middle School 2022-2023**

### **Student Report System for Safety, Harassment and/or Bullying and Conflict Resolution**

**The meaning of harassment:** Harassment involves deliberate and/or repeated annoyances or attacks. Harassment means unwanted behavior of a nonverbal, verbal, written, graphic, sexual, or physical nature that is directed at an individual or group on the basis of disability, race, color, gender, national origin, ethnicity, sexual orientation, age, marital status, socioeconomic status, cultural background, familial status, physical characteristics or linguistic characteristics of a national origin group.

#### **Examples:**

- Name calling
- Sexual or racist comments
- Physical harassment (pushing, pushing down, hitting, etc.).
- Demearing jokes
- Threats and intimidation
- Making fun of people
- Rumors and telling stories about people
- Sexist pictures and written comments in lockers, on computers, etc.
- Inappropriate commentary on body parts
- Cornering, restraining, blocking the way, following
- Inappropriate touching
- One or more students making unwanted comments about another student

**Student responsibility regarding incidents of safety and harassment/bullying:** Students are taught to report incidents that they observe to be unsafe or of harassment and/or bullying of other students. Students are encouraged to complete a "Statement of Concern Form" to report these types of incidents to the adults in the school. The Statement of Concern forms are available from the office, classrooms or the counselor. Reporting safety concerns or harassment/bullying is the first step in making schools safe for students and staff. Students are encouraged to bring violations to the attention of an adult staff member, teacher, counselor, or administrator. Administration and staff handle all incidents of harassment seriously. Students who engage in any form of threats or harassment will be held accountable and subject to disciplinary action.

The following is a list of steps followed by our staff, teachers, counselor, and administrators when addressing reports of concerns regarding safety, threats, harassment and bullying:

- Statement of Concern forms can be used to resolve safety concerns, or conflicts that students observe or experience.
- The forms can be filled out by the victim or a witness of an unsafe, disrespectful or unwanted behavior.
- The types of issues that we would like to assist students with are: conflict mediation, safety, harassment, threats, weapons, bullying, theft, defacing/vandalism of personal or school property, and many other issues that may be bothering you.
- Students who seek the assistance of the administration may remain anonymous to the other student(s), but we will need the name(s) of the person(s) submitting the form to verify its legitimacy and get as many facts about the issue as possible.
- In many situations, we will offer to work to resolve the concern by having a restorative conversation with between students to solve the problem. Should this intervention not resolve the issue or should a student not feel comfortable with this process, we will handle the situation through an alternative method.
- Students should use the Statement of Concern Form only when real concerns are present and not solvable by the individuals involved or if they have witnessed something that is not in alignment with the school or district policies regarding safety, harassment and/or respect for others.

\*\*\*\*Students who use the form inappropriately to falsely accuse others will result in discipline for those involved in the false accusations.

## Creswell Middle School Student Safety Report Form

This form is for students to report concerns about safety, threats, harassment, bullying, and other health and safety issues or problems.

We want to help! If you have experienced, witnessed, or heard about a situation or problem that you have a concern about with someone in our school, please fill out this form and return it to the CMS Principal or CMS Counselor.

If you have witnessed an incident of assault, harassment, bullying, or other incidents in the community or throughout the state and you want to report it, please contact Safe Oregon @<https://www.safeoregon.com>

Your Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Date of incident? \_\_\_\_\_

Name of person(s) that you have a concern with?

\_\_\_\_\_

—

Who was involved?

\_\_\_\_\_

—

Were there witnesses (if so, please provide names)?

\_\_\_\_\_

—

Location of the incident (classroom, hall, internet, off campus, etc.)?

\_\_\_\_\_

—

Is this a repeated behavior? Yes no

Have you involved another adult staff member (if so, please provide name and what has been done)?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe your concern or what happened?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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